



For Office Use Only	
Date Received:	
File Number:	

## Temporary Outdoor Patio Application

<b>1. General Information</b>
<b>Business Information</b>
Owner Name:
Phone Number:
E-mail Address:
Registered Business Name:
Business Address:
After Hours Contact:

Will alcohol be served on the temporary patio?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you currently have an AGCO approved liquor license for your establishment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you requesting a temporary extension of an existing patio, or a new patio?	Extension of current <input type="checkbox"/>	New Temporary Patio <input type="checkbox"/>

### Important information for applicants

This application may contain personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. The information collected is required pursuant to the terms of the Municipal Act and will be used by the Municipality of Thames Centre to process the application and determine whether to grant approval. Information will also be used for administration of such approval and for law enforcement purposes to ensure compliance with all applicable statutes, regulations and by-laws.

I have read the provisions of this application. I verify that I meet all necessary requirements imposed to be eligible to obtain approval for a temporary outdoor patio.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_

## 2. Proposal

### Site Plan of Proposed Temporary Outdoor Patio

Please submit drawings that show:

- Location and dimensions of the proposed temporary patio;
- Total area of the proposed patio in square metres;
- Seating diagram to meet provincial seating restrictions (1.11 square metres per person);
- Proposed barriers or fencing with a minimum height of 36 inches (91 cm) and their placements to mitigate public safety and traffic-related concerns;
- Location and dimensions of the building, including entrances/exits and washrooms;
- Location of adjacent buildings' entrances/exits;
- Location and dimensions of any enclosures, umbrellas, tents, awnings, etc.
- Location of fire extinguishers;
- The maximum occupant load of your business and patio, pursuant to the Ontario Building Code.

### Design Requirements

- All patios must conform to the requirements of the Municipality of Thames Centre Zoning By-Law.
- All patios must maintain the requirements of the Accessibility for Ontarians with Disabilities Act (AODA). These guidelines set out basic requirements of the AODA. It is the responsibility of each business to ensure their own compliance with the Act.

## 3. Conditions of Municipal Approval:

- The Municipality reserves the right to cancel or amend the temporary patio approval if an issue is identified or complaint resulting from the placement of the patio is submitted to the Municipality; or any planned or unplanned construction activities are needed.
- The owner/ applicant shall comply with all other applicable legislation, regulations, orders or by-laws.
- The owner/applicant shall abide by all requirements of the Alcohol and Gaming Commission of Ontario, or any conditions required by an approved liquor license.
- The owner/applicant shall comply with the approved Temporary Patio Permit drawing attached to an approved permit.
- No tables, chairs or obstructions of any type shall be placed in such a manner that interferes with accessibility of the neighbouring sidewalk.
- Temporary patios shall not impede or block access to a Fire Route or barrier free path of travel.
- Temporary patio approvals shall comply with any other Accessibility related condition.