

THE CORPORATION OF THE MUNICIPALITY OF THAMES CENTRE

BY-LAW NO. 4-2025

Being a by-law to provide for various Fees and Charges
for the Municipality of Thames Centre

2025 FEES AND CHARGES BY-LAW

WHEREAS Section 5(3) of the *Municipal Act, S.O. 2001, c.25*, as amended, provide that a municipal power shall be exercised by by-law;

AND WHEREAS Section 10(1) of the *Municipal Act*, provides that a municipality may provide any service or thing that a municipality considers necessary or desirable for the public;

AND WHEREAS Section 10(2) of the *Municipal Act*, provides that a municipality may pass by-laws respecting: in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1);

AND WHEREAS Section 391 of the *Municipal Act, 2001, c.25* authorizes municipalities to pass a by-law to impose fees or charges on persons:

- a) For services and activities provide or done by on behalf of it
- b) For costs payable by it for services and activities provided or done by or on behalf of any other municipality or any local board; and
- c) For the use of its property including property under its control

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990*, as amended, provides that fees and charges may be established for applications to the Council and the Committee of Adjustment in respect to planning matters;

AND WHEREAS Section 7 of the *Building Code Act, S.O. 1992, c.23*, as amended, permits the Council of a municipality to pass by-laws to require the payment of fees on applications for and on the issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 400 (f) of the *Municipal Act, 2001, c.25* requires the Municipality to provide notice of its intention to pass a by-law imposing fees and charges which have priority lien status;

AND WHEREAS pursuant to By-law No. 64-2022, being a by-law to establish a policy to provide notice to the public as required under the *Municipal Act, 2001, c.25*, the Municipality shall give notice of Council's intent to pass a by-law with respect to fees and charges under section 400 (f) of the *Municipal Act, 2001, c.25* at least once prior to the passing of such by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Thames Centre **HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the following Schedules attached shall be deemed to form part of this By-law:
 - Schedule "A" Administration Service Fees
 - Schedule "B" Financial Service Fees
 - Schedule "C" Building – By-law Fees
 - Schedule "D" Planning Fees
 - Schedule "E" Environmental Services Fees
 - Schedule "F" Transportation Department Fees
 - Schedule "G" Drainage Fees
 - Schedule "H" Fire Service Fees
 - Schedule "I" Recreation-Parks-Facilities Fees
 - Schedule "J" Cemetery Fees
 - Schedule "K" By-law Compliance Fees
2. **THAT** any rates, fees and charges inconsistent with this By-law shall be deemed to be repealed and replaced with the provisions of this By-law.

3. **THAT** all fees and charges listed in the schedules attached hereto are subject to applicable taxes, unless otherwise specified.
 4. **THAT** the fees and charges listed in the schedules attached hereto, plus any applicable taxes, are due and payable:
 - a. at the time of the transaction for which the fee or charge is imposed; or
 - b. if upon the due date specified in any invoice issue by The Corporation of the Municipality of Thames Centre to any person or party in connection with a fee or charge listed on the schedules attached hereto.
 5. **THAT** the fees and charges listed on the schedules attached hereto, can be paid by debit, cash, cheque or any other manner authorized by the Municipality of Thames Centre.
 6. **THAT** fees and charges listed on the schedules attached hereto and imposed on a person or party, constitute a debt of the person or the party to The Corporation of the Municipality of Thames Centre. Where there is statutory authority to do so, the Treasurer may add fees and charges imposed by this by-law to the tax roll for the property in the same manner as municipal taxes.
3. **THAT** By-law No's. 119-2023, 30-2024, and 63-2024 are hereby repealed.
 4. **THAT** this By-law shall come into force and effect on the 1st day of January, 2025.

READ a **FIRST** and **SECOND** time this 13th day of January, 2025.

READ a **THIRD** time and **FINALLY PASSED** this 13th day of January, 2025.

Mayor, S. McMillan

Clerk, J. Nethercott

Fee Description	2025 Fee	Other Fees/Notes
Commissioning (per document)	\$ 20.00	
Pension Certificates	\$ 15.00	
Certified true copies	\$ 20.00	
<u>Vital Statistics</u>		
Marriage Licence	\$ 140.00	
Marriage Licence Reprint	\$ 60.00	
Marriage Ceremony (on-site or off-site)	\$ 300.00	
Witness Fee (on-site only)	\$ 25.00	per witness
Rehersal Fee	\$ 50.00	
<u>Municipally Significant Event</u>		
Application Fee	\$ 100.00	as per policy CP-A-3.5 (April 24, 2023)
<u>Freedom of Infromation Request (Under MFIPPA)</u>		
Request for Access	\$ 5.00	Fees set by Act
Per page of photocopy	\$ 0.20	
Search time (per 15 minutes)	\$ 7.50	
Record preparation (per 15 minutes)	\$ 7.50	
Provision of USB stick for documents	\$ 5.00	
<u>Document Search</u>		
Request for Access	\$ 5.00	Covers all searches that aren't filled under MFIPPA (moved over from Building schedule)
Per page of photocopy	\$ 0.20	
Search time (per 15 minutes)	\$ 7.50	
Record preparation (per 15 minutes)	\$ 7.50	
<u>Lottery</u>		
Bingo Licence	3% of Prize Value	Minimum of \$5.00
Raffle Licence	3% of Prize Value	
Break Open Licence	3% of Prize Value	

Fee Description	2025 Fee	Other Fees/Notes
Photocopying		
Black and White		
Letter Size Page (per page)	\$ 0.25	
Legal Size Page (per page)	\$ 0.25	
11x17 page (per page)	\$ 0.50	
Aerial Maps (Letter Size)	\$ 3.00	
Aerial Maps (11x17)	\$ 6.00	
Plotter Maps (22x36)	\$ 20.00	
Colour		
Letter Size Page (per page)	\$ 0.50	
Legal Size Page (per page)	\$ 0.50	
11x17 page (per page)	\$ 1.00	
Mileage for Staff	set by CRA	

Financial Services

Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Tax Certificates</u>		
Regular (3-5 days by email/fax w/original mailed by request)	\$ 50.00	
Rush (1-2 days by email/fax w/original mailed by request)	\$ 75.00	
<u>Tax Information Package</u>		
Package includes annual tax rates, capping parameters, claw back percentages and municipal Levy change rates	\$ 25.00	
<u>Returned Payment Fee</u>		
Each returned payment	\$ 35.00	
<u>Reprint</u>		
Tax bill, utility bill, statement of account or tax confirmation letter	\$ 5.00	
<u>Account Transfer Fee</u>		
Include transfer of any fee/charges to property taxes	\$ 25.00	
<u>Penalty & Interest</u>		
Where an account is in default - per month on the amount of any outstanding fees or charges to be charged on the first business day of each month after default		
Penalty on outstanding taxes - on amount of taxes due and unpaid shall be imposed for the non-payment of taxes on the first day of the month following default	1.25%	

Financial Services

Fees

Fee Description	2025 Fee	Other Fees/Notes
Interest on any taxes due and unpaid- on amount of taxes due and unpaid shall be imposed for the non-payment of taxes on the first day of each calendar month after the first day of the month following default. Interest cannot begin to accrue prior to the first day of the month following default	1.25%	
Collection Charge Where a collection agency is used to assist in the collection of fees or charges owed to the Municipality	equal to fee charged by Agency	
Administration Charge - applied to total amount outstanding	10%	
Registered Letter - when a registered letter is sent to debtor as part of collection process	\$ 10.67	
Regular Letter	\$ 11.00	
Oversized Letter	\$ 13.95	
Tax Sales		
Administration Fee	\$ 750.00	per property roll number
tax sale tender package	\$ 15.00	per package

Building Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Municipal Address Sign and Post</u>		
Municipal Address Sign	\$ 32.14	
Municipal Address Post	\$ 21.42	
<u>Telecommunications Tower Application</u>		
Review of Application	\$ 2,678.00	
<u>New Construction (including additions) Permit Fees</u>		
Group A - Assembly (per sq. ft)	\$ 1.72	Churches, Arenas,, etc.
Group B - Insitutional (per sq. ft)	\$ 1.72	
Group C - Residential - All finished floors (per sq. ft)	\$ 1.14	
Min. Fee (Group C)	\$ 2,142.00	
Group D - Business and Personal Services (per sq. ft)	\$ 1.27	Office, Banks, etc.
Group E - Mercantile (per sq. ft)	\$ 1.27	Stores, etc.
Group F - Industrial (per sq. ft)	\$ 0.98	
Farm - Agricultural Barn (per sq. ft)	\$ 0.43	
Min. Fee (Farm-Agriculture Barn)	\$ 1,178.00	
Farm - Agricultural Other (per sq. ft)	\$ 0.45	
Min.Fee (Farm-Agriculture Other)	\$ 1,178.00	
<u>Alterations, Interior finishes Permit Fees</u>		
Group A - Assembly (per sq. ft)	\$ 0.85	
Min. Fee (Group A)	\$ 536.00	
Group B - Insitutional (per sq. ft)	\$ 0.85	
Min. Fee (Group B)	\$ 536.00	
Group C - Residential (per sq. ft)	\$ 0.58	
Min.Fee (Group C)	\$ 204.00	
Group D - Business and Personal Services (per sq. ft)	\$ 0.63	
Min. Fee (Group D)	\$ 536.00	

Building Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Alterations, Interior finishes Permit Fees</u>		
Group E - Mercantile (per sq. ft)	\$ 0.63	
Min. Fee (Group E)	\$ 536.00	
Group F - Industrial (per sq. ft)	\$ 0.48	
Min. Fee (Group F)	\$ 536.00	
Farm - Agricultural Barn (per sq. ft)	\$ 0.22	
Min Fee (Farm-Agricultural Barn)	\$ 204.00	
Farm - Agricultural Other (per sq. ft)	\$ 0.23	
Min Fee (Farm-Agricultural Other)	\$ 204.00	
<u>Stand Alone Plumbing Permit Fee</u>		
Plumbing Fixtures (per fixture)	\$ 11.78	
Min Fee (Plumbing Fixture)	\$ 204.00	
Fire Service Mains, Private Sewers, Private Water Supply Lines	\$ 204.00	
<u>Sewage Systems Permit Fees</u>		
New Systems	\$ 782.00	
Repair to Existing System	\$ 391.00	
<u>Other Permit Types Fees</u>		
Temporary Structures (Tents, Washroom Trailers, Modular Office Trailers, etc.	\$ 193.00	
Garages and Carport (per sq. ft)	\$ 0.68	
Min Fee (Garages and Carport)	\$ 193.00	
Decks, Porches, Wood stoves, Swimming Pools, Accessory buildings and other permits	\$ 204.00	
Accessory Structures in Agricultural Zones	\$ 305.00	

Fee Description	2025 Fee	Other Fees/Notes
Other Permit Types Fees		
LCBO inspections, clearance letters, and work agreement permits	\$ 102.00	
Roof Mounted Solar Panels	\$ 305.00	
Portable Classrooms	\$ 204.00	
Portable Signs	\$ 102.00	
Signs	\$ 155.00	
Sign By-law Variance Application	\$ 515.00	
Designated Structures Permit Fees		
Communication Tower/Industrial Silo	\$ 1,018.00	
Agricultural Silo	\$ 1,018.00	
Wind Turbine	\$ 1,018.00	
Retaining Walls (per 100 sq. ft)	\$ 407.00	
Demolition Permit Fees		
Residential	\$ 407.00	
Non-Residential	\$ 611.00	
Administration Fees		
Alternate solution review (per hour)	\$ 204.00	
Transfer of permit	\$ 217.00	
Change of Use	\$ 203.00	
Re-Inspection Fee after 2 inspections or inspection request is premature	\$ 407.00	
Conditional Permits	\$ 273.00	
E-Permitting Fee	\$ 25.00	
Plan Re-examination Fee	\$ 380.00	
Fee for Registration of Orders Against Title	\$ 125.00	
Fee for Removal of Orders from Title	\$ 125.00	
Construction without permit		

Building Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Document Search</u> See Schedule A - Administration Fees		

Planning Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Committee of Adjustment</u>		
Minor Variance Application	\$ 1,200.00	each application
Expansion of Legal Non-Conforming Use	\$ 1,200.00	each
<u>Consent</u>		
Application	\$ 2,000.00	each application
Per additional concurrent application on same lot	\$ 850.00	
Change conditions of Consent	\$ 800.00	
Issuance of Certificate of Consent	\$ 300.00	each certificate
Per additional concurrent consent on the same lot	\$ 200.00	
Validation of Title	\$ 1,500.00	
<u>Official Plan</u>		
Amendment Application	\$ 4,000.00	each
Settlement Area Boundary Expansion Application	\$ 6,000.00	Consultation/Review/PPS
<u>Zoning</u>		
By-law Amendment Application	\$ 3,000.00	each application
Temporary Use By-law Application	\$ 1,200.00	each application
Remove Holding Provision Application	\$ 750.00	each application
<u>Site Plan Approval</u>		
Application to enter into a Site Plan Agreement	\$ 2,000.00	
Amendment to Site Plan Agreement	\$ 1,000.00	
<u>Part Lot Control Exemption</u>		
Preparation of Part Lot Control Exemption By-law	\$ 700.00	
<u>Draft Plan of Subdivision/Condominium</u>		
Draft Plan of Subdivision/Condominium process	\$ 6,500.00	Includes process from draft plan
Condominium Exemption	\$ 500.00	
<u>Redline Amendment to Subdivision or Condominium</u>		
Major	\$ 750.00	
Minor	\$ 400.00	

Planning Fees

Fee Description	2025 Fee	Other Fees/Notes
Deeming By-law	\$ 1,500.00	
<u>Community Infrastructure & Housing Accelerator Order (CIHAO)</u> Request	\$ 3,500.00	
<u>Zoning/Work Order Certificates</u>		
Certificates (zoning, building, drainage information)	\$ 200.00	3 to 5 business days delivered by email
Zoning Confirmation Letter (including OMVIC & Propane Exchange)	\$ 100.00	
Ontario Power Authority Review & Response to Feed-In-Tariff (FIT)	\$ 150.00	each review and response
<u>Cash-in-Lieu of Parkland Dedication</u>		
Residential purpose by consent per lot	\$ 10,000.00	
Commercial or Industrial by consent per lot		Per <i>Planning Act</i> (based on appraisal)
Subdivision/Condominium		Per <i>Planning Act</i> (based on appraisal)

Environmental Services Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Plant Capacity Fees - Residential Water Treatment</u>		
Single and Semi-Detached	\$ 4,045.84	
Other Multiples	\$ 2,638.86	
Apartments (2+ Bedrooms)	\$ 2,518.35	
Apartments (Bachelor/1 bedroom)	\$ 1,587.23	
Nursing Home Bedroom Units	\$ 1,364.75	
<u>Plant Capacity Fees - Residential Wastewater Treatment</u>		
Single and Semi-Detached	\$ 8,928.04	
Other Multiples	\$ 5,822.59	
Apartments (2+ Bedrooms)	\$ 5,556.85	
Apartments (Bachelor/1 bedroom)	\$ 3,503.03	
Nursing Home Bedroom Units	\$ 3,012.75	
<u>Plant Capacity Fees - Non - Residential</u>		
Water Services - Facilities	\$ 1.92	per sq. ft of Gross Floor Area
Wastewater Services - Facilities	\$ 4.22	
<u>Water Consumption Rates - Bi-Monthly</u>		
Fixed Fee - Base Rate	\$ 43.05	
Block 1 - Volume 0-50 m ³ (per m ³)	\$ 2.35	
Block 2 - Volume over 50 m ³ (per m ³)	\$ 3.19	
Fixed Fee - Fire protection, Unserviced Properties only	\$ 17.23	
Fixed Fee - Life Cycle Charge	\$ 24.65	
<u>Water Meter Rates</u>		
Standard Residential Meter (5/8"x5/8" or 5/8" x 3/4" & Standard Valve, Tail and ERT	\$ 750.00	
Standard Residential Meter (1") and standard valve, tail and ERT	\$ 857.00	
Standard Residential Meter (greater than 1") and standard valve, tail and ERT	Set by Director of Public Works at time of installation. Note: the installation of 1" and greater meters and DCVA are the responsibility of the builder	

Environmental Services Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>General</u>		
Environmental Certificate	\$ 54.00	
<u>Account Charges</u>		
Late Payment (per month)	1.25%	
Returned Cheque (plus bank charges)	\$ 36.00	
Change of Occupancy	\$ 21.00	
Delivery of Disconnection Notice	\$ 51.00	
New Water Account Administration Fee	\$ 21.00	
<u>Tampering Charges</u>		
Water Meter Seal (per service connection)	\$ 535.00	
Unauthorized operation of a Fire Hydrant or Watermain Valve	\$ 535.00	
<u>Other Rates</u>		
Disconnection/Reconnection of Water Service during Regular Business Hours	\$ 54.00	
Disconnection/Reconnection of Water Service after Regular Business Hours	\$ 214.00	
Occupied Building Prior to Water Meter (water/sewer)	Water & Wastewater Base Charge	
Temporary hydrant & backflow connection and bulk Water Fee- does not include water rate (per day)	\$ 206.00	
Water meter replacement (Due to neglect)	Cost Recovery + 10%	
Inspection Fee (per watermain)	\$ 320.00	
Thawing water service (private side)	\$ 214.00	
Letter of confirmation of water service	\$ 77.00	
Commissioning of new watermain and testing costs	\$ 321.00	
Water/Wastewater Operator -Regular Hours (per hour)	\$ 67.00	
Water/Wastewater Operator -After Hours (per hour)	\$ 97.00	
<u>Reconnection Fees due to Non-Payment</u>		
<i>Only AFTER full Payment</i>		
Reconnection during Regular Business Hours	\$ 103.00	

Environmental Services Fees

Fee Description	2025 Fee	Other Fees/Notes
Reconnection after Regular Business Hours	\$ 236.90	
<u>Meter Check Request - Found to be accurate</u>		
1" and under Water Meter	\$ 320.00	
over 1" Water Meter (plus Plumber Expense)	\$ 515.00	
<u>Backflow Prevention Program</u>		
Failure to submit a test report, cross connection survey or compliance certificate within specified time period	\$ 107.00	
Every person or corporation who is guilty of an offence under the backflow prevention By-law (first offence)	\$ 500.00	
Every person or corporation who is guilty of an offence under the backflow prevention By-law (any subsequent offence)	\$ 1,000.00	
<u>Wastewater Rates - Bi-Monthly</u>		
Fixed Rate - Base Rate	\$ 59.67	
Constant Rate (per m ³)	\$ 3.69	
<u>Catherine Street Local Treatment System</u>		
Fixed Rate - Base Rate	\$ 59.67	
Constant Rate (per m ³)	\$ 3.69	
<u>Tampering Charges</u>		
<i>Stormwater, ground water, and/or surface water to enter sanitary sewer system (fee occurs if not repaired in 24 hrs of notification)</i>		
Failure to install satisfactory connection (ie unsecure cleanout cap)	\$ 535.60	
Deliberate faulty sanitary connection (broken or cut pipe)	\$ 500.00	
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (first offence)	\$ 500.00	
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (any subsequent offence)	\$ 1,000.00	
<u>Other Rates</u>		
Inspection Fee (per sanitary sewer connection)	\$ 321.00	

Environmental Services Fees

Fee Description	2025 Fee	Other Fees/Notes
Inspection Fee (high wastewater usage reduction)	\$ 32.00	
Letter of Confirmation (wastewater service)	\$ 80.00	
<u>Stormwater Rates</u>		
Residential <=0.25 acres (Flat Rate)	\$ 72.03	Note: New rate structure as per 2024 Stormwater Rate Study (Table 8-2)
Residential >=0.25 acres &<1 acre (Flat Rate)	\$ 144.07	
Residential >=1 acre (Flat Rate)	\$ 216.10	
Non-Residential <=5 acres (Flat Rate)	\$ 265.00	
Non-Residential >5 & <= 15 acres (Flat Rate)	\$ 530.00	
Non-Residential >15 acres (Flat Rate)	\$ 795.00	
<u>Tampering Charges</u>		
Failure to install satisfactory connection	\$ 321.36	
Deliberate faulty stormwater Connections (ie. Downspouts connected into storm sewer system)	\$ 535.60	
Deliberate faulty stormwater connection (ie. discharge into storm sewer system)	\$ 500.00	
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (first offence)	\$ 500.00	
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (any subsequent offence)	\$ 1,000.00	
<u>Other Rates</u>		
Inspection fee (per connection)	\$ 321.00	
Inspection fee (high water usage reduction)	\$ 32.00	
Wastewater service -Letter of confirmation	\$ 80.00	
<u>Waste Management Fees (Garbage/Recycling)</u>		
Waste Management Fees (per property)	\$ 150.00	
Recycling Fees for each additional multi-unit residential unit	\$ 46.00	
Curbside Garbage Bag Tag	\$ 2.50	
Replacement Blue Box (22 gallon)	\$ 15.00	

Environmental Services Fees

Fee Description	2025 Fee	Other Fees/Notes
Processing illegally dumped garbage which is recovered	\$500.00 or total cost of clean up, whichever is greater	

Environmental Services Fees

Fee Description	2025 Fee	Other Fees/Notes
<u>Landfill Fees</u>		
Waste meeting municipal requirement (>50kg)	\$ 20.00	per tonne /(\$20 Min fee)
Oversized Waste meeting municipal requirement (>50kg)	\$ 130.00	
Municipally controlled waste from adjacent seperated municipalities	\$ 47.00	

Transportation Fees

Fee Description	2025 Fee	Other Fees/Notes
Entrance Permit	\$ 321.00	
Road Occupancy Permit	\$ 321.00	
Road Closure Permit	\$ 321.00	
Road Occupancy refundable deposit (minimum)	\$ 1,500.00	for all Transportation Permits - Amount set by Municipality
Winter Maintenance of Unassumed Roads	\$ 129.00	per km, if an agreement is in place

Drainage Fees

Fee Description	2025 Fee	Other Fees/Notes
Tile Drain Inspection Fee (each)	\$ 129.00	

Fire Fees

Fee Description	2025 Fee	Other Fees/Notes
Fire Report	\$ 30.00	
<u>Public Roadway call outs (non-residents)</u>		
First Hour for each vehicle at fault	\$ 559.86	Or current MTO Published Rates
Every 1/2 hour thereafter for each vehicle at fault (plus additional cost of consumables)	\$ 271.52	
<u>Additional Expenses</u> to retain a private contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation	Actual cost of equipment and service	
<u>Open Burn Violations</u>		
<u>First Occurrence</u>		
First hour for each vehicle	\$ 200.00	
Each additional 1/2 hour (or part thereof) per piece of equipment	\$ 100.00	
Flat rate if no services are required	\$ 200.00	
<u>Subsequent Occurrences</u>		
First hour for each vehicle	\$ 450.00	
Each additional 1/2 hour (or part thereof) per piece of equipment	\$ 225.00	
Flat rate if no services are required	\$ 420.00	
Maximum Charge of three (3) apparatus per occurrence		
<u>Fire Respons Fee</u>	i) Current MTO rate per vehicle and personnel/hour plus any costs incurred for each and every call ii) Should the insurer pay the coverage to the property owner, the property owner is liable to remit the funds to the Municipality or its representative	
Indemnification Technology		

Recreation/Parks/Facilities Fees
In Effect April 1, 2024 to March 31-2025

Fee Description	2025 Fee		Other Fees/Notes
NOTE: HST is extra (except where noted otherwise) and insurance is extra (where applicable/required)			
<u>Auditorium (Dorchester & Thorndale)</u>			
Weekend Daily Rate (Friday, Saturday, Sunday & Holiday Mondays)	\$ 462.10	per day	
Weekday Daily Rate (Monday through Thursday)	\$ 211.11	per day	
Set-Up - Night Before Event (5 pm - 11 pm)	\$ 100.54	per day	
Recreation Programs	\$ 33.51	per hour	
Community/Non-Profit/Children's Groups (4 hours max)	\$ 52.00	per day	
Staff Set-up/Clean-up Charges (per hour)	\$ 42.25	per hour	
Note: kitchen usage is not included in above rates.			
<u>Kitchen (Dorchester & Thorndale)</u>			
Daily Rate	\$ 111.04		
<u>Arena Floor</u>			
Dance/Banquet/Ceremony	\$ 782.63	per day	(7am until 1am)
Commercial Use (without ice)	\$ 2,009.86	per day	
Community Group Recreation Program	\$ 40.52	per hour	
Tournament Use:			
Per 12 Hour Period	\$ 787.25	per day	
Each additional Day	\$ 471.17	per day	
<u>Meeting Rooms (Dorchester & Thorndale)</u>			
These rates apply to: FlightExec Centre - Blueline Room, Community Room #1, Active Living Centre Multi-Purpose Room #3, Lions Room and Meeting Rooms #1, #2 and #3 at the Thorndale Lions C.C.			
Meetings	\$ 19.78	per hour	
All Day Rental	\$ 104.00	per day	
Recreation Programs	\$ 33.51	per hour	
Community/Non-Profit/Children's Groups (4 hours max)	\$ 34.67	per day	
Mezzanine	\$ 35.18	per day	

Fee Description	2025 Fee		Other Fees/Notes
<u>Larger Meeting Rooms (Dorchester & Thorndale)</u>			
These rates apply to: FlightExec Centre - the Lions Den, Active Living Centre Multi-Purpose Room #2, and Thorndale Lions C.C. when renting Room #1 & #2 combined.			
Meetings	\$ 29.67	per hour	
All Day Rental	\$ 155.99	per day	
Recreation Programs	\$ 33.51	per hour	
Community/Non-Profit/Children's Groups (4 hours max)	\$ 44.00	per day	
Note: Courtyard use must be requested and is available at no additional charge with rental of Senior Centre Multi-Purpose Room #2 or #3, when available.			
<u>Ice Rental/Admission Fees</u>		Prime	
Resident Minor Sports	\$ 204.00	per hour	
Resident Adult Groups	\$ 219.54	per hour	
Non-Resident Minor	\$ 211.11	per hour	
Non-Resident Adult	\$ 226.25	per hour	
Adult Weekday	\$ 146.41	per hour	
		Non Prime	
Resident Minor Sports	\$101.00	per hour	
Resident Adult Groups	\$186.50	per hour	
Non-Resident Minor	\$186.50	per hour	
Non-Resident Adult	\$186.50	per hour	
PD Day or Holiday (Residents Only), Mon-Fri 7am to 5 pm	\$ 86.66	per hour	
School Rate (weekdays until 5pm)	\$ 86.66	per hour	
Training Ice (weekdays 7 am to 3 pm):			
5 skaters or less (group rate)	\$ 60.83	per hour	
more than 5 skaters (per person)	\$ 12.89	per hour	
Adult Stick & Puck (per person)	\$ 7.96	per skate	
Adult Stick & Puck - Monthly Pass	\$ 51.19		
Adult & Senior Skate (per person)	\$ 3.54	per skate	
Adult & Senior Skate - Monthly Pass	\$ 18.54		

**Recreation/Parks/Facilities Fees
In Effect April 1, 2024 to March 31-2025**

Fee Description	2025 Fee		Other Fees/Notes
<u>Ice Rental/Admission Fees Cont'd</u>			
Public Skating (per adult)	\$ 5.31	per skate	
Public Skating (17 and under, no tax)	\$ 4.00	per skate	No Tax
Public Skating (per family)	\$ 8.85	per skate	
Off Season Ice (not during the term of Ice Allocation Policy)	\$ 150.23	per hour	
Sport Camps (weekdays to 5 pm)	\$ 166.70	per hour	
Public Skate Sponsorship Not-for-Profit (2 hours of ice)	\$ 204.00	per skate	
Public Skate Sponsorship by Company (2 hours of ice)	\$ 652.86	per skate	
**Non-Prime Time: weekdays 7am-4:59pm & 10pm-11pm, weekends from 7am-7:59am & 10pm-11pm			
<u>Lions Active Living Centre</u>			
Annual Membership (includes HST)	\$ 30.00	per year	As of Jan1/25
Note: refer to "Meeting Rooms" and "Larger Meeting Rooms" sections (above) for room rental rates located in the Lions Active Living Centre			
<u>Thames Centre Playground</u> (Summer Day Camp)			
Per Day (no tax)	\$ 40.00	per day	
<u>Drop-In Gym Programs</u>			
Child/Youth (17 and under)	\$ 4.00		No Tax
Adult (18+ years)	\$ 5.31		
Senior (60+ years)	\$ 3.54		
Family	\$ 8.85		
Pickleball Monthly Pass - Dorchester or Thorndale	\$ 25.65		
Pickleball Monthly Pass - Both Facilities	\$ 51.30		
Badminton Monthly Pass - Dorchester or Thorndale	\$ 28.32		
Badminton Monthly Pass - Both Facilities	\$ 57.52		
<u>Gymnasium (Dorchester & Thorndale)</u>			
Weekends	\$ 40.52	per hour	
Weekdays (7am-5pm)	\$ 33.51	per hour	
Weekdays (5pm-11pm)	\$ 40.52	per hour	
School Rate (Weekdays 7am-5pm)	\$ 20.01	per hour	

Recreation/Parks/Facilities Fees
In Effect April 1, 2024 to March 31-2025

Fee Description	2025 Fee		Other Fees/Notes
Pavilions			
Recreational Program Use (hourly rate)	\$ 33.51	per hour	
Family Function (daily rate)	\$ 69.45	per day	
Company Function (daily rate)	\$ 105.14	per day	
Natural Grass Ball Diamonds (add \$19.59 per game or practice with lights) **			
Adults			
Resident	\$ 62.50	per game	
Non-Resident	\$ 93.48	per game	
Practice Fees – Resident	N/C		
Practice Fees – Non-Resident	\$ 57.78	per practice	
Weekday Games (completed by 4 pm)	\$ 35.12	per game	
Minor Baseball			
Resident	\$ 40.34	per game	
Non-Resident	\$ 58.46	per game	
Practice Fees – Resident	N/C		
Practice Fees – Non-Resident	\$ 32.66	per practice	
Tournament Fees			
Minor Baseball (per diamond)	\$ 159.47	per day	
Adult (per diamond)	\$ 180.15	per day	
Royal Field Ball Diamond (add \$19.59 per game or practice with lights) **			
Mandatory Security Deposit - all rentals	\$ 500.00		
Adults			
Resident	\$ 185.32	per game	
Non-Resident	\$ 265.00	per game	
Practice Fees – Resident	\$ 185.32	per practice	
Practice Fees – Non-Resident	\$ 265.00	per practice	

Recreation/Parks/Facilities Fees
In Effect April 1, 2024 to March 31-2025

Fee Description	2025 Fee		Other Fees/Notes
Royal Field Ball Diamond cont'd (add \$19.59 per game or practice with lights) **			
Minor Baseball			
Resident	\$ 104.05	per game	
Non-Resident	\$ 148.78	per game	
Practice Fees – Resident	N/C		
Practice Fees – Non-Resident	\$ 148.78	per practice	
Tournament Fees			
Minor Baseball	\$ 416.18	per day	
Adult	\$ 741.27	per day	
** Baseball Games & Practices = 2 hours of diamond time			
Soccer Pitches (add \$19.59 per game or practice with lights)			
Adults			
Resident	\$ 57.78	per game	
Non-Resident	\$ 95.45	per game	
Practice Fees - Resident	\$ 23.11	per practice	
Practice Fees - Non-Resident	\$ 62.24	per practice	
Tournament - Resident (per pitch)	\$ 183.98	per day	
Tournament - Non-Resident (per pitch)	\$ 326.43	per day	
Minor Soccer			
Resident	\$ 47.54	per game	
Non-Resident	\$ 57.84	per game	
Practice Fees - Resident	N/C		
Practice Fees - Non-Resident	\$ 39.16	per practice	
Tournament - Resident (per pitch)	\$ 183.98	per day	
Tournament - Non-Resident (per pitch)	\$ 326.43	per day	

Fee Description	2025 Fee		Other Fees/Notes
Minor Soccer - Mini Fields:			
Resident	\$ 38.52	per game	
Non-Resident	\$ 48.78	per game	
Practice Fees - Resident	N/C		
Practice Fees - Non-Resident	\$ 38.52	per practice	
Tournament - Resident (per pitch)	\$ 183.98	per day	
Tournament - Non-Resident (per pitch)	\$ 326.43	per day	
** Soccer Game & Practices = 2 hours of pitch time			
<u>Advertising</u>			
Rink Board (2'8" x 10'):			
South Rink	\$ 1,000.00	per year	
North Rink	\$ 500.00	per year	
On-Ice	\$ 1,000.00	per year	
Over/Under the Blue Line Room (2' x 8')	\$ 500.00	per year	
Rink/Gym Score Clock (various sizes)	\$ 500.00	per year	
Ice Resurfacers	\$ 500.00	per year	
Fence Board (Outdoor Recreation Complex)	\$ 1,000.00	per year	
Stair Risers	\$ 500.00	per year	
<u>Storage Lease Rates</u>			
Non-Profit Organizations	\$ 7.66	per sq.ft.	
<u>Event Stage Trailer</u>			
Transportation during business hours (8 am – 4 pm)	\$ 629.98	per rental	
Transportation during non-business hours	\$ 866.38	per rental	
Site relocation (recall of Municipal Staff)	\$ 252.00	per trip	
Cleaning fees (if required)	\$ 252.00	per rental	
Outdoor Movie Equipment (includes staff delivery, set-up and teardown)	\$ 629.98	per day	

Recreation/Parks/Facilities Fees
In Effect April 1, 2024 to March 31-2025

Fee Description	2025 Fee		Other Fees/Notes
Memorial Bench Program	\$1,500.00		
Swimming Pool Rental/Admission Fees			
Pool Rental	\$ 91.37	per hour	incl. 3 Lifeguards
Swim Team Membership	\$ 91.37	per season	
Red Cross Lessons/Training (no Tax):			
Parent & Tot to Level 4	\$ 71.00	per session	2-week Session
Level 5 to Level 10	\$ 79.00	per session	2-week Session
Bronze Cross / Bronze Medallion	\$ 152.00	per session	
Private Lessons (1/2 hour session)	\$ 26.00	per lesson	
Semi-Private Lessons (1/2 hour session)	\$ 19.00	per lesson	
Public Swimming (per person)			
Child/Youth (17 and under, no tax)	\$ 4.00	per swim	
Adult (18+)	\$ 5.31	per swim	
Senior	\$ 3.54	per person	
Child Season Pass (no tax)	\$ 78.00	per person	
Adult Season Pass	\$ 93.80	per person	
Public Swimming (per family)			
Per Session	\$ 8.85	per family	
Family Season Pass	\$ 134.51	per family	
Adult Aqua Fit Pass (10 classes)	\$ 33.63	per person	

Dorchester Union Cemetery
Price List Effective January 1, 2025

Fee Description	Price Per Lot or Niche	Care & Maintenance Fee (included in price of lot)
<u>Interment Rights</u>		
Regular Lot	\$ 1,196.00	\$ 478.40
Memorial Lot (flat markers only)	\$ 1,076.00	\$ 430.40
Cremation Lot	\$ 1,076.00	\$ 430.40
Urn Garden Lot	\$ 957.00	\$ 382.80
Niche - Columbarium Dome Top & Bottom Level	\$ 2,062.00	\$ 309.30
Niche - 2, 3, 4 or 5	\$ 2,291.00	\$ 343.65
Niche - Columbarium Wall	\$ 1,071.00	\$ 165.00
<i>"Care & Maintenance Fee" as required under the Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11. Price is the greater of 40% of Lot Price or \$290; or price is the greater of 15% of Niche Price or \$165.</i>		
Descriptions for Lots/Niches	Size	Number of Burials Permitted
<u>Regular Lots</u>		
Sections 1 to 4	3' x 9'	1 full burial and 1 cremation or 4 cremations permitted in a lot
Section 5 Ranges A to H, Rows 1 to 3	3' x 10'	
Section 5 Range A, Row 5	3' x 10'	
Section 5, Ranges G and H, Row 4	3' x 10'	
Section 5, Ranges B, and E to F, Row 5	3'6" x 10'	
Section 5, Ranges A to H, Rows 6 to 18	3'6" x 10'	
<u>Memorial Lots</u>		
Section 5, Ranges G-H, Rows 5 to 9	3'6" x 10'	1 full burial and 1 cremation or 4 cremations permitted in a lot
<u>Cremation Lots</u>		
	Undersized (as determined by audit)	4 cremations (as room permits due to urn vaults)
<u>Urn Garden</u>		
Section 5, Ranges C and D, Row 5	2.5' x 2.5'	2 urns permitted in a lot
<u>Columbarium</u>		
Section NC - North Cremation Garden - Walls	12" x 12" x 12"	2 urns
Section NC - North Cremation Garden - Domes	12" x 12" x 14"	2 urns
<i>Note: Maximum urn vault dimensions 15" x 15" x 18". Casket vaults mandatory in Section 5</i>		

Fee Description	Fees (HST not included)
Interment Fees	
Adult - full burial **	\$ 1,030.00
Child - full burial **	\$ 573.00
Jumbo Vaults (ie, Monticello) **	\$ 1,145.00
Cremains	\$ 688.00
2 cremations at same time	\$ 1,261.00
1 full burial and 1 cremation - same time	\$ 1,603.00
Each additional cremation	\$ 573.00
Inurnment (Niche)	\$ 573.00
2 inurnments at same time	\$ 688.00
<i>Note: Ontario Works assistance may be available for qualified Social Service recipients. Contact Cemetery Coordinator for details.</i>	
Other Charges	
Winter Surcharge (frost & snow removal, when applicable)	\$ 239.00
Saturday/Sunday Interment/Inurnments from 10:00 a.m. to 1:00 p.m.	\$ 299.00
Fee Description	
After Hours Weekday Interments/Inurnments from 3:00 p.m. to 4:30 p.m. only	\$ 299.00
<i>Regular weekday hours are 9 a.m. to 3 p.m.</i>	
Late Arrival Fees (at discretion of cemetery)	\$ 239.00
<i>**Funeral homes are responsible for the supply and operation of lowering devices and artificial grass, whether owned by funeral home or leased from a supplier by the funeral home, along with the supply and delivery of vaults, where required.</i>	
Notice for Interment	
The Cemetery Operator requires at least sixteen (16) working hours/two (2) business days' advance written notice for interments, except under special circumstances.	
Disinterment Fees	
Full Burial Remains	\$ 1,145.00
Cremation Remains	\$ 800.00
Removal of cremated remains from a columbarium niche	\$ 573.00
<i>Note: Before a disinterment can take place, the Cemetery Operator requires at least 24 working hours/three (3) business days' advance notice so that arrangements can be confirmed with Middlesex-London Health Unit, where applicable.</i>	

Monuments/Markers

Only one (1) upright monument is permitted to be erected on a lot. All monuments will be placed at the head of the lot. The base of a monument on a single lot cannot exceed two-thirds (2/3) the width of the lot on which the monument is erected. On a double lot, the base of a monument cannot exceed (4') or 48" in width. On multiple lots (ie. three, four, etc.), the base of a monument cannot not exceed five feet (5') or 60" in width. The height of a monument, including the base, cannot exceed four feet (4') in height. The Cemetery Operator makes the necessary arrangements for the construction of foundations for monuments. No upright memorials are permitted in the area designated for "Flat Markers Only" (Memorial Lots/Urn Garden).

At a single or double lot, including the 'Flat Markers Only' (Memorial Lots) section, a flat marker cannot exceed two-thirds (2/3) the width of the lot, including the casing or cement border, on which the marker is installed. A flat marker may be placed at the foot of the lot that contains an existing upright monument as long as it does not exceed 2/3 the width of the lot on which the marker is to be installed. Also, a flat marker may be placed at the head of a lot provided there is no upright monument erected on said lot. The maximum size of markers on single lots in the Garden (Urn) sections cannot exceed 24" x 12", including the casing or cement border. The minimum thickness for flat markers including footstones is 4 inches or 10 cm. At the head of a lot, the length of a marker must not exceed 16". At the foot of a lot, the length of a marker must not exceed 14".

Monument/Marker Care & Maintenance Fees**Fees (HST not included)**

Flat Marker - if more than 173 sq. inches (overall size)	\$	100.00
Monuments/Markers - base up to 48" wide	\$	200.00
Large Monument - base up to 60" wide	\$	400.00

Note: These fees are deposited into the Care and Maintenance Fund. Care & Maintenance as required under the Funeral, *Burial and Cremation Services Act, 2002* and Ontario Regulation 30/11.

Supplies/Services/Other

Fee Description	Fee	Notes
<u>Foundation Orders (below ground)</u>		
up to 36" width	\$ 625.00	Width = across head row of grave Length = from head of grave to foot
37" to 42" width	\$ 706.00	
43" up to 48" width	\$ 782.00	
49" up to 54" width	\$ 861.00	
55" up to 60" width	\$ 940.00	
Costs are for both 12" and 14" length. Add 14% to above costs for 16" length		

Note: prices reflect foundations poured in current calendar year

Dorchester Union Cemetery
Price List Effective January 1, 2025

Fee Description	Fee	Notes
Bronze Plaque for Columbarium (Companion or Individual)	\$ 750.00	Order and fee required at the time of purchase of a Niche in a Columbarium
<u>Columbarium - Wall</u>		
Name/Date Plate (companion plaque)	\$ 241.00	
Year Plate (individual plaque)	\$ 134.00	
<u>Columbarium - Dome</u>		
Year Plate	\$ 134.00	
Memory Wall Plaques	\$ 394.00	
Opening and Closing of Niche for purpose other than inurnment	\$ 239.00	
Custom Work per hour (plus cost of materials)	\$ 90.00	For work requested by Interment Rights Holder or person authorized on Holder's behalf
Burial Permit Fees (HST not applicable):		
Burial Permit	\$ 22.00	
Registration of Death	\$ 22.00	
Total Burial Permit Fees	\$ 44.00	
<u>Resale/Transfer of Lots</u>		
Lots Purchased Prior to 1955	Care & Maintenance fee of current price of grave)	<i>One time only charge. Fee required at time of resale/transfer or interment as the case may be. Deposited into Care and Maintenance Fund</i>
Administration Fee (per resale/transfer)	\$ 179.00	1st lot
	\$ 118.00	for each subsequent lot in same name
Genealogical Requests	See Photocopying fees in Schedule A	

NOTE: All prices subject to *HST* except for Burial Permit Fees

All fees for licensed supplies and services shall be paid in full at time of purchase, by cash, cheque or debit. Please note that a \$35.00 fee will be charged for each subsequent lot in same name.
 Prices increased annually by CPI Rate.

For Inquiries or Arrangements:

Municipality of Thames Centre
 Tammy Butt, Cemetery Coordinator
 tbutt@thamescentre.on.ca

Cemetery Address:

Dorchester Union Cemetery
 2251 Dorchester Road
 Dorchester ON N0L 1G2

By-law Compliance Fees

Fee Description	2024 Fee	Other Fees/Notes
<u>Animal Control</u>		
Replacement Dog Tag	\$ 10.40	
Kennel License	\$ 160.00	
Dangerous Dogs	\$ 200.00	
Appeal Hearing for Muzzle Order or Dangerous Dog Designation	\$ 150.00	
Veterinary Care (as per current Animal Control By-law)	As per invoice	
<u>Property Standards</u>		
Appeal Hearing Fee	\$ 150.00	
Administration Fee for Issuance of Orders	\$ 200.00	
Administration Fee for Registration of Orders against title	\$ 125.00	
Administration Fee for Removal of Orders from title	\$ 125.00	
<u>Staff Time</u>		
Chief Building Official (per hour)	\$ 75.00	
By-law Compliance Officer (per hour)	\$ 50.00	
External Disbursements (professional service, contract services, etc)	actual cost	
Administration fee	15% of total disbursements	
Property Standards Letter/Report/Compliance letter	\$ 75.00	
Follow up By-law inspections finding continued noncompliance	\$ 100.00	
<u>Noise</u>		
Noise Exemption Application (as per current Noise by-law)	\$ 100.00	Fee is not refundable
<u>Refreshment Vehicle</u>		
Fee for a mobile refreshment licence, per vehicle, per calendar year	\$ 190.00	
3 Day Refreshment Vehicle Licence, per vehicle	\$ 60.00	