



Municipal Use Only	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Requested Additional Information
Date:	

Lottery Licence Eligibility Review

Date of Application	Full Organization Name		
Mailing Address			
E-mail Address	Website Address	Organization Telephone Number	

Are you Eligible for a Lottery Licence?

The Municipality of Thames Centre will review the documents submitted to determine eligibility for lottery licensing. Charitable registration with Revenue Canada or incorporation as a non-profit organization does not guarantee eligibility for lottery licensing.

1. The following pre-requisites are mandatory to be considered eligible for a lottery licence:

Has your organization been in existence for at least one (1) year? Yes No

Does your organization have a place of business in Ontario and can demonstrate that it is established to provide charitable services in Ontario and use proceeds for objects or purposes which benefit Ontario residents? Yes No

2. Which of the following charitable classifications do the primary purposes of the organization relate to:

Relief of poverty The advancement of education The advancement of religion

Any other charitable purposes beneficial to the community (choose one or more from below):

culture and the arts health and welfare amateur sports organization enhancement of youth

enhancement of public safety community service organizations (Legion, Rotary, Lions, etc.)

The organization's proposed use of proceeds from lottery licences must be for charitable programs and the programs must be consistent with the charitable purposes and objects of the organization. Please indicate the specific purpose(s) or programs and associated costs you will be using lottery proceeds for and how they will benefit the residents of Thames Centre. Use separate sheet if necessary.

The organization plans to spend lottery proceeds on the following:

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3. Please provide the following documents:

- Incorporation Papers (Letters Patent)
 - Constitution and By-laws
 - Notification of Charitable Registration (Canada Customs and Revenue Agency), if applicable
 - Financial Statement for Previous Fiscal Year (audited, where applicable)
 - The most recent Registered Charity Information Return & Public Information Return, as submitted to Canada Customs and Revenue Agency (if applicable)
 - Detailed outline of all programs/services provided in the previous year and specific costs incurred in delivery
 - The current operating budget
 - The current listing of the Board of Directors with contact information (address, phone and email) and the expiry date of each person's term of office
- Any other information that will assist in determining the charitable nature of the objects and purposes. (This could include the annual report, correspondence relating to its charitable number for income-tax purposes, confirmation that it meets the reporting requirements of the *Charities Accounting Act*)

4. Is your organization currently licensed by any other municipality in Ontario? Yes No

If yes, which municipality?	If yes, what type of lottery?
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5. Has the organization ever had a licence revoked, suspended or refused? Yes No

If yes, which municipality?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No

6. How many persons comprise your bona fide membership?

Name of Signing Officer (please print)	E-mail Address
Title of Signing Officer	Daytime Telephone Number
Signature of Signing Officer	

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