



MINUTES

FLIGHTEXEC CENTRE EXPANSION AD HOC COMMITTEE (FCEAC)

THURSDAY, APRIL 20, 2023

11:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE

PRESENT: S. McMillan, Council Representative
D. Lockie, Council Representative
P. Hunter, Community Representative
A. Marr, Community Representative
M. Murray, Community Representative
A. Warwick, Community Representative
S. MacDonald, Director of Community Services and Facilities, Staff Representative
D. Brown, Parks and Facilities Supervisor, Staff Representative
K. Gress, Senior Centre Coordinator, Staff Representative
T. Garrett, Recording Secretary

ABSENT WITH REGRET:
J. Smith, VON Representative

The Chair called the meeting to order at 11:00 a.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed.

2. APPROVAL OF PREVIOUS MINUTES

(A) March 29, 2023

Moved by: D. Lockie

Seconded by: A. Marr

(Resolution # FCEAC-018-2023)

THAT the minutes of the FlightExec Centre Expansion Ad Hoc Committee meeting held on March 29, 2023, be adopted as presented. Carried.

3. REPORTS OF STAFF

(A) **Update from April 12, 2023, Regular Meeting of Council.** The Director of Community Services and Facilities discussed the following topics with the FlightExec Centre Expansion Ad Hoc Committee:

- Finalize negotiations with MCI, yet we are still waiting for final pricing
- Council confirmed at this meeting that if MCI comes under a certain number, the project can move forward

- At that time, if everything is approved there will be a press release to help answer the public's questions.

With the walk-in freezer being removed from the original proposal, the Dorchester and District Lions Club discussed at their meeting they could put their donation towards this area. The Director and Community Services and Facilities verbally reported that the portion of the Dorchester Lions Club donation will be towards the project, not a specific item.

4. COMMITTEE BUSINESS

(A) Consideration of Establishing Subcommittee.

The Director of Community Services and Facilities suggested creating a construction and fundraising subcommittee. The FlightExec Centre Expansion Ad Hoc Committee discussed the following:

Construction Subcommittee:

- Review the project weekly and meet with the company
- That the project stays on track and all items within the RFP are completed
- This Construction Subcommittee will just consist of FCEAC members. It was:

Moved by: A. Warwick
Seconded by: M. Murray
(Resolution # FCEAC-019-2023)

THAT the FlightExec Centre Expansion Ad Hoc Committee will appoint P. Hunter and A. Marr as members of the Construction Subcommittee and The Director of Community Services and Facilities and The Senior Centre Co-Ordinator will be the staff resources. Carried.

Fundraising Subcommittee:

- Raise money for the project
- The Fundraising Subcommittee can be anyone in the community that would be interested in assisting
- The FCEAC will draft a letter to all the service groups to see if any club is interested. It was:

Moved by: D. Lockie
Seconded by: P. Hunter
(Resolution # FCEAC-020-2023)

THAT the FlightExec Centre Expansion Ad Hoc Committee direct staff to add expression of interest to the fundraising committee in the press release and draft a letter to service groups to encourage a member of each service club to participate

AND THAT M. Murray will be the contact person of the Fundraising Subcommittee.
Carried.

(B) **Review Floorplans.** This item was not discussed, as the floorplans were not completed.

5. CORRESPONDENCE

None.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

None.

9. SCHEDULING OF MEETINGS

The Committee discussed the meeting schedule, noting that the next regular meeting is to be held on Thursday, May 25, 2023, at 11:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester. It was:

Moved by: D. Lockie
Seconded by: A. Warwick
(Resolution # FCEAC-021-2023)

RESOLVED THAT the next FlightExec Centre Expansion Ad Hoc Committee meeting to be changed to Thursday, June 1, 2023, at 11:00am in the Council Chambers. Carried.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: D. Lockie
Seconded by: P. Hunter
(Resolution # FCEAC-022-2023)

THAT the meeting be adjourned at 11:41 a.m. Carried.