



Job Posting

Parks and Facilities Attendant (Student/Seasonal)

Position:

Under the direction of the Parks and Facilities Supervisor, the Part-time Parks and Facility Attendant performs all indoor and outdoor maintenance and housekeeping duties as assigned by the Parks and Facilities Supervisor with the goal of providing the best possible level of services.

Responsibilities:

- General cemetery care, including but not limited to cutting and trimming of grass, tree and shrub care, leveling sunken areas, seeding, leaf collection and disposal.
- Reports all problems, conditions and situations to the Operators or Parks & Facilities Supervisor as they arise.
- Assists with maintaining effective communications with all other recreation staff, user groups and patrons.
- Be familiar with health and safety regulations pertaining to both staff and facility related issues.
- Accepts First Aid, CPR, WHMIS and other training and education as required.
- Ensures that all tools and equipment are properly secured when not in use.
- Assists with maintaining ball diamonds, soccer pitches, tennis courts, playground equipment and all other playing field areas.
- Performs housekeeping duties in all indoor facilities (auditorium, meeting rooms, kitchens, library, dressing rooms, washrooms, etc.).
- Accepts equipment training (ie. riding mower, tractors, trimmers, etc.) used in maintenance of recreational areas, facilities and open spaces.
- Performs related and other duties as assigned.

Qualifications:

- Attending Secondary or Post Secondary School.
- Must have G2 license
- Interest in parks and recreation or related field.
- Preferred candidates would possess one or more of the following certifications:
 - WHMIS Certification
 - First Aid and CPR Certification
- Possess strong communication and people skills.
- Possess a mechanical aptitude.

Physical Demands and Work Conditions:

- May be required to work in conditions that may result in being exposed to wet, cold and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals.
- Work is performed in indoor and outdoor environments.
- Work may require frequent standing, walking, bending, repetitive motion, swimming and lifting up to 50 pounds.
- Normal hours of work are 40 hours per week, Monday to Sunday. Will be required to work weekends, evening hours as well as abnormal hours.

Pay Rate:

- \$16.00 to \$17.00 per hour working 40 hours per week.

Ready to Apply?

Interested applicants are invited to submit a resume and cover letter before 6:00 p.m. on **Friday, July 12, 2024**, to:

Anica Peter, Human Resources Advisor
Municipality of Thames Centre
4305 Hamilton Rd.
Dorchester, ON, N0L 1G3
Email: apeter@thamescentre.on.ca

Please include “Parks and Facilities Attendant 2024” in the subject line

The Municipality of Thames Centre is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

All applicants are thanked for their interest, but only those selected for an interview will be further contacted. Information gathered is under the authority of the Municipal Freedom of Information and Protection of Privacy Act and shall only be used for candidate selection purposes.

In accordance with the Municipality of Thames Centre’s COVID-19 Vaccination Policy, please note that all new Thames Centre employees are required to be fully vaccinated as a condition of employment.