

MINUTES
THAMES CENTRE SPECIAL EVENTS COMMITTEE
WEDNESDAY, APRIL 12, 2023
11:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE

PRESENT: C. Crockett, Chair/Council Representative
M. Murray, Vice-Chair/Community Member
A. Marr, Community Member
D. Brown, Staff Representative
D. Lockie, Council Representative
S. MacDonald, Staff Representative
J. Wood, Recording Secretary

ABSENT: L. Schertzel, Community Member
J. Kraft, Community Member
P. Wearne, Community Member

The meeting was called to order at 11:04 A.M.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **March 8, 2023, regular meeting minutes.** It was:

Moved by: M. Murray
Seconded by: D. Lockie
(Resolution #TCSEC-08-2023)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on March 8, 2023, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF

5. COMMITTEE BUSINESS

(A) **Signage for Events.** D. Brown opened discussion regarding quotes from Banner Promotions. After discussion of sizing and logo it was:

Moved by: A. Marr
Seconded by: M. Murray
(Resolution #TCSEC-09-2023)

RESOLVED THAT D. Brown proceed with ordering 24x16 lawn sign signs and include a description "Thames Centre Event" with logo similar to Bridge Fest. Carried.

- (B) **Canada Day.** D. Brown opened discussion and events/planning were discussed:
- D. Lockie brought forward a new idea of having games on stage for both children and adults, similar to “minute it to win it” with prizes to be won
 - Print larger timelines/schedules and post in multiple locations at the event
 - **June 30th**
 - 5-7pm Recorded Music
 - 7-9pm Live Music
 - 9-10pm Recorded Music
 - Beer tent until 10pm
 - Lions BBQ, ice cream trucks/dip n dots
 - **July 1st**
 - Free events/bouncy castle 12-4pm
 - Live music 1-3pm
 - Kids Games 3-430pm
 - Live music 430-6pm
 - Adult games 6-7pm
 - Live music 7-10pm
 - Beer tent and music until 10pm
 - As per the Federal Funding Application – promotions must be bilingual. Staff resource will investigate requesting bilingual promotional items when applying for the grant
 - A. Marr made a request for Thames Centre to contribute financially to enhance the fireworks. It was then:

Moved by: D. Lockie
Seconded by: C. Crockett
(Resolution #TCSEC-10-2023)

RESOLVED THAT the committee agrees to a \$1,500 donation to the Lion's for a financial contribution towards the Canada Day Fireworks. Carried.

- (C) **Bridge Fest.** D. Brown opened discussion and events/planning were discussed:
- Kinsmen BBQ
 - Lions Beer Tent
 - Find ways to incorporate the bridge more
 - Extend the speaker to the beer tent for music vs. moving the stage
 - 12-8pm event timeline for vendors
 - Resident and Non/Resident vendor fees. It was then:

Moved by: D. Lockie
Seconded by: A. Marr
(Resolution #TCSEC-11-2023)

RESOLVED THAT resident's be charged \$20 and non-resident's be charged \$100 for vendor fees. Carried.

6. CORRESPONDENCE – None.
7. UNFINISHED BUSINESS – None.
8. NEW BUSINESS – None.
9. CLOSED SESSION – None.
10. SCHEDULING OF MEETINGS

(A) The next meeting is scheduled to be held Wednesday, May 10, 2023, at 11:00 a.m. in the Council Chambers.

11. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: D. Lockie
Seconded by: A. Marr
(Resolution #TCSEC-12-2023)

RESOLVED THAT the meeting adjourned at 11:56 a.m. Carried.