

MINUTES
THAMES CENTRE SPECIAL EVENTS COMMITTEE
WEDNESDAY, MARCH 8, 2023
10:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE

PRESENT: A. Marr, Community Member
C. Crockett, Council Representative
D. Brown, Staff Representative
D. Lockie, Council Representative
J. Kraft, Community Member
M. Murray, Community Member
S. MacDonald, Staff Representative
P. Wearne, Community Member
J. Wood, Recording Secretary

ABSENT:
L. Schertzel, Community Member

The meeting was called to order at 11:02 A.M.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. ELECTION OF CHAIR AND VICE CHAIR

(A) **Nominations for Chair.** The Recording Secretary called for nominations for the Chair position of the Thames Centre Special Events Committee and the following person was nominated: C. Crockett. It was then:

Moved by: A. Marr
Seconded by: M. Murray
(Resolution #TCSEC-01-2023)

RESOLVEDTHAT nominations be closed, and that C. Crockett be appointed as the Chair of the Thames Centre Special Events Committee. Carried.

(B) **Nominations for Vice- Chair.** The Recording Secretary called for nominations for the Deputy-Chair position of the Thames Centre Special Events Committee and the following person was nominated: M. Murray. It was then:

Moved by: D. Lockie
Seconded by: P. Wearne
(Resolution #TCSEC-02-2023)

RESOLVEDTHAT nominations be closed, and that M. Murray be appointed as the Deputy Chair of the Thames Centre Special Events Committee. Carried.

3. APPROVAL OF PREVIOUS MINUTES

(A) **November 9, 2022 regular meeting minutes.** It was:

Moved by: P. Wearne
Seconded by: M. Murray
(Resolution #TCSEC-03-2023)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on November 9, 2022, be adopted. Carried.

4. PRESENTATIONS/DELEGATIONS – None.

5. REPORTS OF STAFF

(A) **2023 Budget.** S. MacDonald opened discussion that the previous standard budget of \$25,000 was at capacity so a request to council was presented and council passed a \$10,000 increase for 2023. The 2023 budget for TCSEC is \$35,000. D. Brown recapped on each event and the costs from 2022.

6. COMMITTEE BUSINESS

(A) **Festival of Lights.** D. Brown opened discussion noting low attendance due to weather and multiple other events that took place that day/evening. After discussion it was agreed upon that changing to a Saturday, wasn't believed to be the reason.

(B) **ChristmasTour.** D. Brown opened discussion that participation was lower than average again. After discussion it was agreed upon to advertise earlier and close the deadline earlier.

(C) **Review of Future Events.** D. Brown opened discussion. The committee selected which events would be held again and that a Thorndale event will be discussed later in the year to replace the Garden Party Tour from 2022. Ways to market and advertise for events was also brought forward. After discussion, it was then:

Moved by: P. Wearne
Seconded by: J. Kraft
(Resolution #TCSEC-04-2023)

RESOLVED THAT D. Brown be requested to investigate the cost of generic TCSEC signs to be made to share at all events, throughout the year. Carried.

After discussion amongst the committee members regarding the 2023 event dates, it was then:

Moved by: D. Lockie
Seconded by: M. Murray
(Resolution #TCSEC-05-2023)

RESOLVEDTHAT that the following schedule of events dates for 2023 be approved:

Movies in the Park – 4 locations, dates TBD
Canada Day – Friday, June 30th and Saturday, July 1st
Bridgefest – Saturday, September 9, 2023
Halloween Light Home Tour – deadline to register Monday, October 16, 2023
Festival of Lights – Saturday, November 18, 2023
Christmas Light Home Tour – deadline to register Monday, December 3, 2023.
Carried.

7. CORRESPONDENCE – S. MacDonald brought forward a correspondence from a resident of the community regarding Mushroom burgers to promote them to service groups at future TCSEC events when food/bbqs are incorporated.

D. Lockie exited the meeting at 12:07p.m.

8. UNFINISHED BUSINESS – None.
9. NEW BUSINESS – None.
10. CLOSED SESSION – None.
11. SCHEDULING OF MEETINGS

After discussion amongst the committee members regarding the 2023 meeting schedule, it was then:

Moved by: A. Marr
Seconded by: P. Wearne
(Resolution #TCSEC-06-2023)

RESOLVEDTHAT that the following schedule of meeting dates for 2023 be approved:

Wednesday, March 8, 2023 at 11:00 a.m.
Wednesday, April 12, 2023 at 11:00 a.m.
Wednesday, May 10, 2023 at 11:00 a.m.
Wednesday, June 14, 2023 at 11:00 a.m.
Wednesday, July 12, 2023 at 11:00 a.m.
Wednesday, August 9, 2023 at 11:00 a.m.
Wednesday, September 13, 2023 at 11:00 a.m.

Wednesday, October 11, 2023 at 11:00 a.m.
Wednesday, November 8, 2023 at 11:00 a.m.
Wednesday, December 13, 2023 at 11:00 a.m.

Noting that such dates and times may be subject to change and that all meetings will be held in the Council Chambers at the Municipal Office located at 4305 Hamilton Road, Dorchester. Carried.

12. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: P. Wearne
Seconded by: J. Kraft
(Resolution #TCSEC-07-2023)

RESOLVED THAT the meeting adjourned at 12:14 p.m. Carried.