

**MINUTES**  
**THAMES CENTRE SPECIAL EVENTS COMMITTEE**  
**WEDNESDAY, NOVEMBER 3, 2021**  
**10:00 A.M., ONLINE MEETING (ZOOM)**

<https://us06web.zoom.us/j/86070017157?pwd=MFJ0M0YyaXRsNjhPY0N2YWlkC8rUT09>

PRESENT: A. Marr, Community Representative  
A. Warwick, Chair/Council Representative  
B. Jones, Community Representative  
D. Brown, Parks and Facilities Supervisor, Staff Representative  
K. Elliott, Council Representative  
M. Murray, Community Representative  
P. Wearne, Community Representative  
S. MacDonald, Director of Community Services and Facilities, Staff Representative  
J. Wood, Recording Secretary

ABSENT: A. Hill, Vice Chair/Community Representative  
K. Ross, Community Representative

The Chair called the meeting to order at 10:00 a.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **October 6, 2021 regular meeting minutes.** It was:

Moved by: K. Elliott

Seconded by: P. Wearne

(Resolution #TCSEC-31-2021)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on October 6, 2021, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF – None.

5. COMMITTEE BUSINESS

(A) **Electronic Zoom Meeting Procedure**

J. Wood notified the committee that per direction of the CAO, all Council committee meetings are to be held electronically through zoom only. Hybrid meetings are not an option and the committee can discuss meeting in-person as an option. The committee discussed the options for future meetings. It was:

Moved by: M. Murray  
Seconded by: B. Jones  
(Resolution #TCSEC-32-2021)

RESOLVED THAT the Thames Centre Special Events Committee will meet in-person, effective immediately, with the potential to select a virtual meeting when in-person is not required. Carried.

- (B) **Festival of Lights.** Chair Warwick opened discussion for the planning of Festival of Lights with the following points being covered:
- Food trucks confirmed, six (6) in total
  - Popcorn, balloon maker and glow sticks purchased and/or confirmed
  - Angel Tree will be available by committee volunteer
  - Tim Horton's truck not available, committee looking into Tim's donating the beverages in dispensers
  - Santa and MC to be confirmed
  - Apple cider from Appleland to be arranged
  - Train and wagon will not be arranged due to safety concerns
  - All food, beverages and Santa will take place under pavilion, with food trucks, Sundance balloons and stage surrounding
  - Entertainment confirmed with budget along with River Heights Choir.
- It was:

Moved by: A. Marr  
Seconded by: P. Wearne  
(Resolution #TCSEC-33-2021)

RESOLVED THAT B. Jones to confirm entertainment with a budget balancing less than \$1,000. Carried

- (C) **New Year's Eve.** Chair Warwick opened discussion for the planning of the New Year's Eve event. K. Elliott suggested a family skate in Dorchester and a Movie Night in Thorndale, to make use of the facilities in each community, providing residents the option to choose the type of event they'd like to attend.

6. SUB-COMMITTEE BUSINESS – None.
7. CORRESPONDENCE – None.
8. UNFINISHED BUSINESS – None.

9. NEW BUSINESS

**(A) Christmas Light Tour**

M. Murray brought forward the idea of hosting another Christmas Light Tour, as what was done in 2020. The concept is that residents decorate the exterior of their homes for the holidays and submit their address to the Municipality to create a map for residents to tour decorated homes throughout the municipality. It was:

Moved by: M. Murray  
Seconded by: P. Wearne  
(Resolution #TCSEC-34-2021)

RESOLVED THAT the Thames Centre Special Events Committee (TCSEC) will organize the Christmas Light Tour for December 2021. Carried.

10. SCHEDULING OF MEETINGS

The committee discussed the meeting schedule, noting that the next regular meeting is scheduled to be held on Wednesday, December, 1, 2021 at 10:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester. It was then:

Moved by: A. Marr  
Seconded by: P. Wearne  
(Resolution #TCSEC-35-2021)

RESOLVED THAT the Thames Centre Special Events Committee change the meeting to be held at 10 a.m. to 11:00 a.m. in the Council Chambers, held in-person, located at the Municipal Office in Dorchester. Carried.

11. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: P. Wearne  
Seconded by: M. Murray  
(Resolution #TCSEC-36-2021)

RESOLVED THAT the meeting adjourned at 11:05 a.m. Carried.