

MINUTES
THORNDALE COMMUNITY CENTRE MASTER PLAN
ADVISORY COMMITTEE
WEDNESDAY, AUGUST 28, 2019
9:00 A.M., LIONS ROOM, THORNDALE COMMUNITY CENTRE

PRESENT: R. Muir, Chair/Community Representative
D. Graham, Vice-Chair/Community Representative
L. Jones, Community Representative
M. Henry, Director of Community Services & Facilities/Staff Representative
S. Henshaw, Recording Secretary

ABSENT: K. Elliott, Member/Council Representative
T. Heeman, Member/Council Representative

The Chair called the meeting to order at 9:00 a.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **July 31, 2019, regular meeting minutes.**

Moved by: L. Jones

Seconded by: D. Graham

(Resolution #TCCMPAC-28-2019)

RESOLVED THAT the minutes of the Thorndale Community Centre Master Plan Advisory Committee held on July 31, 2019, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF

(A) **Director of Community Services & Facilities, re Draft Request for Proposal.**

The Director of Community Services & Facilities explained the Request for Proposal (RFP) process and presented a draft Request for Proposal for the committee's review.

There was discussion regarding the following:

- Request for Proposal must go to the committee and then Council for approval
- Review of content in the Draft Request for Proposal, including community input
- Timelines with regard to submitting quotes and upcoming Council meetings

Moved by: R. Muir
Seconded by: D. Graham
(Resolution #TCCMPAC-29-2019)

RESOLVED THAT the Thorndale Community Centre Master Plan Advisory Committee receive the Draft Request for Proposal (RFP) and that the Director of Community Services & Facilities be directed to amend the dates within the Draft Request for Proposal in order to forward for Council's consideration at the September 9, 2019 meeting. Carried.

5. CORRESPONDENCE

The Director of Community Services & Facilities verbally indicated the Municipality is applying for the Rural Economic Development (RED) Grant and the Trillium Grant, with respect to obtaining funding assistance for the new Thorndale Community Centre.

6. COMMITTEE BUSINESS – None.

7. UNFINISHED BUSINESS

(A) Potential Fundraising for the Community Centre.

a. Director of Community Services & Facilities, re Sponsorship work already completed by previous Thorndale Community Centre Master Plan Advisory Committee.

There was discussion regarding the following:

- Review of previously completed sponsorship work
- Forming a fundraising subcommittee
- Fundraising is able to begin as soon as possible
- Lion's Club Charity's mandate supports the new Thorndale Community Centre
- Appropriate size of a subcommittee

Moved by: R. Muir
Seconded by: D. Graham
(Resolution #TCCMPAC-30-2019)

RESOLVED THAT the Thorndale Community Centre Master Plan Advisory Committee support members Larry Jones and Dave Graham to head the fundraising subcommittee and be authorized to create supporting documents and recruit community members. Carried.

8. NEW BUSINESS – None.

9. SCHEDULING OF MEETINGS

Moved by: D. Graham
Seconded by: R. Muir
(Resolution #TCCMPAC-31-2019)

RESOLVED THAT the regular meeting of the Thorndale Community Centre Master Plan Advisory Committee scheduled on September 11, 2019 at 9:00 a.m. be cancelled, with the next regular meeting to be held on October 16, 2019 at 9:00 a.m. in the Lions Room at the Thorndale Community Centre. Carried.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: R. Muir
Seconded by: D. Graham
(Resolution #TCCMPAC-32-2019)

RESOLVED THAT the meeting adjourn at 9:30 a.m. Carried.

Original signed by:

Raeanne Muir, Chair

Original signed by:

Sara Henshaw, Recording Secretary