

BUILDING PERMIT APPLICATION CHECKLIST

Accessory Sheds / Small Farm Buildings

Applicable Law:

- Zoning Bylaw – is the property within a Residential Zone
- Does property fall within Conservation Authority flood fill regulations
- Is the project within 45m of an MTO highway
- Is the project within Source Water Protection Area

Required Forms

- Application to construct or demolish (link)
- Schedule 1 from all required designers – Building designer
- Owner authorization – letter agent for applicant unless owner

Required Attachments **(2 copies of each required)**

- Site plan – show all setbacks, location on lot, septic system, pool equipment location, fence location, gate locations.
- Grading plan – grading plans are required for all pools within a residential settlement area.
- Drawings for work to be done (floorplan, elevations, cross section, section drawings, etc.)
- Truss roof layout and Stamped Truss drawings.