

MINUTES

FLIGHTEXEC CENTRE EXPANSION AD HOC COMMITTEE (FCEAC) MONDAY, MAY 30, 2022

1:00 P.M., THORNDALE MEETING ROOM #3, THORNDALE LIONS COMMUNITY CENTRE

PRESENT: A. Warwick, Chair/Council Representative
P. Hunter, Vice-Chair/Council Representative
A. Marr, Community Representative
M. Murray, Community Representative
J. Smith, Community Representative
S. MacDonald, Director of Community Services and Facilities, Staff Representative
D. Brown, Parks and Facilities Supervisor, Staff Representative
K. Gress, Senior Centre Coordinator, Staff Representative
T. Haffner, Recording Secretary

The Chair called the meeting to order at 1:09 p.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **May 16, 2022.** It was:

Moved by: A. Marr

Seconded by: M. Murray

(Resolution # FCEAC-008-22)

THAT the minutes of the FlightExec Centre Expansion Ad Hoc Committee (FCEAC) meeting held on May 16, 2022, be adopted as presented. Carried.

3. PRESENTATIONS/DELEGATIONS

(A) **Dorchester Co-Op Nursery.** The Dorchester Co-Op Nursery replied to the Director of Community Services and Facilities, and they were unable to attend the meeting today but will attend the next meeting.

4. REPORTS OF STAFF

(A) **Square Footage Details.** The Director of Community Services and Facilities verbally reviewed the square footage handout that was present to the FlightExec Centre Expansion Ad Hoc Committee. Within this handout, it layouts the dimensions and square footage of the rooms already at the FlightExec Centre and the Thorndale Lions Community Centre.

(B) **Floor Plan with Room Sizes.** The Director of Community Services and Facilities also verbally presented a floor plan with room sizes to give a better

idea to the VON and Senior Centre to help them grasp what size room(s) they are looking to have.

- (C) **Visual on Potential Addition Sizes.** The Director of Community Services and Facilities reviewed the square footage handout that was presented to the FlightExec Centre Expansion Ad Hoc Committee (FCEAC). The FCEAC discussed that the additional sizes in this diagram will be set aside for the VON and Senior Centre, and then we will need to find more room for a second gymnasium. At this time, the Parks and Facilities Supervisor verbally reported that a new septic tank will need to be replaced, which is outside the Senior Centre.

At 1:22 p.m. the FlightExec Centre Expansion Ad Hoc Committee toured the Thorndale Lions Community Centre and arrived back at 1:46 p.m.

- (D) **Visual on Available Space on East Side.** The Director of Community Services lastly verbally reported on the available space on the east side. For an upcoming meeting, the FlightExec Centre Expansion Ad Hoc Committee (FCEAC) would benefit having a visual representation with all the needs from each group. It was also discussed that we involve an engineer that will assist with visualizing this project, to help bring all ideas to life. Therefore, the members will need to estimate what room size they need for each of their ideas. The FCEAC will also ask the engineer about making the building as environmentally friendly as possible.

5. COMMITTEE BUSINESS

None.

6. CORRESPONDENCE

None.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

- (A) M. Murray and A. Marr created a spreadsheet and verbally reported the features they would like to see in the project for the Dorchester Lions Club:
- Bigger bar area with more refrigerators, dishwasher, a walk-in cooler, etc.
 - Lockable storage room, PA system, visual equipment, coat room and display cases
 - 2000 square foot room
 - Accessible washrooms, with a storage closet close by for cleaning products

- Menu board, with information relating to all groups

(B) J. Smith asked about the plan for the Food Bank. After discussing with the organizer, they would like to stay where they are.

9. SCHEDULING OF MEETINGS

The next regular meeting is to be held on Monday, June 13, 2022, at 3:30 p.m. in the Blueline Room located at the FlightExec Centre in Dorchester. After discussion on this change, it was:

Moved by: P. Hunter
Seconded by: A. Marr
(Resolution # FCEAC-009-22)

THAT the next FlightExec Expansion Ad Hoc Committee meeting be held on Monday, June 13, 2022, at 3:30 p.m. be moved to the Blueline Room at the FlightExec Centre. Carried.

12. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: P. Hunter
Seconded by: J. Smith
(Resolution # FCEAC-010-22)

THAT the meeting adjourned at 2:21 p.m. Carried.