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Amendments to By-law 119-2023

| <u>By-law Number</u> | <u>Date Passed</u> |
|-----------------------------|---------------------------|
| 30-2024 | April 29, 2024 |

THE CORPORATION OF THE MUNICIPALITY OF THAMES CENTRE

BY-LAW NO. 119-2023

Being a by-Law to provide for various Fees and Charges for the Municipality of Thames Centre.

2024 FEES AND CHARGES BY-LAW

WHEREAS Section 5(3) of the *Municipal Act, S.O. 2001, c.25*, as amended, provide that a municipal power shall be exercised by by-law;

AND WHEREAS Section 10(1) of the *Municipal Act*, provides that a municipality may provide any service or thing that a municipality considers necessary or desirable for the public;

AND WHEREAS Section 10(2) of the *Municipal Act*, provides that a municipality may pass by-laws respecting: in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1);

AND WHEREAS Section 391 of the *Municipal Act, 2001, c.25* authorizes municipalities to pass a by-law to impose fees or charges on persons:

- a) For services and activities provide or done by on behalf of it
- b) For costs payable by it for services and activities provided or done by or on behalf of any other municipality or any local board; and
- c) For the use of its property including property under its control

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990*, as amended, provides that fees and charges may be established for applications to the Council and the Committee of Adjustment in respect to planning matters;

AND WHEREAS Section 7 of the *Building Code Act, S.O. 1992, c.23*, as amended, permits the Council of a municipality to pass by-laws to require the payment of fees on applications for and on the issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 400 (f) of the *Municipal Act, 2001, c.25* requires the Municipality to provide notice of its intention to pass a by-law imposing fees and charges which have priority lien status;

AND WHEREAS pursuant to By-law No. 64-2022, being a by-law to establish a policy to provide notice to the public as required under the *Municipal Act, 2001, c.25*, the Municipality shall give notice of Council's intent to pass a by-law with respect to fees and charges under section 400 (f) of the *Municipal Act, 2001, c.25* at least once prior to the passing of such by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Thames Centre **HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the following Schedules attached shall be deemed to form part of this By-law:
 - Schedule "A" Administration Service Fees
 - Schedule "B" Financial Service Fees
 - Schedule "C" Building – By-law Fees
 - Schedule "D" Planning Fees
 - Schedule "E" Environmental Services Fees
 - Schedule "F" Transportation Department Fees
 - Schedule "G" Drainage Fees
 - Schedule "H" Fire Service Fees
 - Schedule "I" Recreation-Parks-Facilities Fees
 - Schedule "J" Cemetery Fees
 - Schedule "K" By-law Compliance Fees
2. **THAT** any rates, fees and charges inconsistent with this By-law shall be deemed to be repealed and replaced with the provisions of this By-law.

3. **THAT** all fees and charges listed in the schedules attached hereto are subject to applicable taxes, unless otherwise specified.
 4. **THAT** the fees and charges listed in the schedules attached hereto, plus any applicable taxes, are due and payable:
 - a. at the time of the transaction for which the fee or charge is imposed; or
 - b. if upon the due date specified in any invoice issue by The Corporation of the Municipality of Thames Centre to any person or party in connection with a fee or charge listed on the schedules attached hereto.
 5. **THAT** the fees and charges listed on the schedules attached hereto, can be paid by debit, cash, cheque or any other manner authorized by the Municipality of Thames Centre.
 6. **THAT** fees and charges listed on the schedules attached hereto and imposed on a person or party, constitute a debt of the person or the party to The Corporation of the Municipality of Thames Centre. Where there is statutory authority to do so, the Treasurer may add fees and charges imposed by this by-law to the tax roll for the property in the same manner as municipal taxes.
3. **THAT** By-law No. 6-2023 are hereby repealed.
 4. **THAT** this By-law shall come into force and effect on the 1st day of January, 2024.

READ a FIRST and SECOND time this 11th day of December, 2023

READ a THIRD time and **FINALLY PASSED** this 11th day of December, 2023.

Original signed by:

Mayor, S. McMillan

Original signed by:

Interim Clerk, S. Henshaw

Administration Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|-----------------|--|
| <u>Commissioning</u> | | |
| per document | \$ 20.00 | |
| | | |
| <u>Vital Statistics</u> | | |
| Marriage Licence | \$ 140.00 | |
| Marriage Licence Reprint | \$ 60.00 | |
| Marriage Ceremony (on-site or off-site) | \$ 300.00 | |
| Witness Fee (on-site only) | \$ 25.00 | per witness |
| | | |
| <u>Municipally Significant Event</u> | | |
| Application Fee | \$ 100.00 | as per policy CP-A-3.5 (April 24, 2023) |
| | | |
| <u>Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)</u> | | |
| Request for Access | \$ 5.00 | Fees set by Act |
| Per page of photocopy | \$ 0.20 | |
| Search time (per 15 minutes) | \$ 7.50 | |
| Record preparation (per 15 minutes) | \$ 7.50 | |
| | | |
| <u>Document Search</u> | | |
| Request for Access | \$ 5.00 | Covers all searches that aren't filled under MFIPPA (moved over from Building schedule) |
| Per page of photocopy | \$ 0.20 | |
| Search time (per 15 minutes) | \$ 7.50 | |
| Record preparation (per 15 minutes) | \$ 7.50 | |
| | | |

Administration Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---------------------------------|-------------------|-------------------|
| <u>Lottery</u> | | |
| Bingo Licence | 3% of Prize Value | Minimum of \$5.00 |
| Raffle Licence | 3% of Prize Value | |
| Break Open Licence | 3% of Prize Value | |
| <u>Photocopying</u> | | |
| Black and White | | |
| Letter Size Page (per page) | \$ 0.25 | |
| Legal Size Page (per page) | \$ 0.25 | |
| 11x17 page (per page) | \$ 0.50 | |
| Aerial Maps (Letter Size) | \$ 3.00 | |
| Aerial Maps (11x17) | \$ 6.00 | |
| Plotter Maps (22x36) | \$ 20.00 | |
| Colour | | |
| Letter Size Page (per page) | \$ 0.50 | |
| Legal Size Page (per page) | \$ 0.50 | |
| 11x17 page (per page) | \$ 1.00 | |
| <u>Mileage for Staff</u> | | |
| | set by CRA | |

Financial Services

Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|-----------------|-------------------------|
| <u>Tax Certificates</u> | | |
| Regular (3-5 days by email/fax w/original mailed by request) | \$ 50.00 | |
| Rush (1-2 days by email/fax w/original mailed by request) | \$ 75.00 | |
| <u>Tax Information Package</u> | | |
| Package includes annual tax rates, capping parameters, claw back percentages and municipal Levy change rates | \$ 25.00 | |
| <u>Returned Payment Fee</u> | | |
| Each returned payment | \$ 35.00 | |
| <u>Reprint</u> | | |
| Tax bill, utility bill, statement of account or tax confirmation letter | \$ 5.00 | |
| <u>Account Transfer Fee</u> | | |
| Include transfer of any fee/charges to property taxes | \$ 25.00 | |
| <u>Penalty & Interest</u> | | |
| Where an account is in default - per month on the amount of any outstanding fees or charges to be charged on the first business day of each month after default | | |
| Penalty on outstanding taxes - on amount of taxes due and unpaid shall be imposed for the non-payment of taxes on the first day of the month following default | 1.25% | |
| Interest on any taxes due and unpaid - on amount of taxes due and unpaid shall be imposed for the non-payment of taxes on the first day of each calendar month after the first day of the month following default. Interest cannot begin to accrue prior to the first day of the month following default | 1.25% | |

Financial Services

Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|--|---------------------------------------|------------------|
| <p><u>Collection Charge</u> Where a collection agency is used to assist in the collection of fees or charges owed to the Municipality</p> | <p>equal to fee charged by Agency</p> | |
| <p>Administration Charge - applied to total amount outstanding</p> | <p>10%</p> | |
| <p>Registered Letter - when a registered letter is sent to debtor as part of collection process</p> | <p>\$ 10.67</p> | |

Building Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|--|-----------------|----------------------------------|
| <u>Municipal Address Sign and Post</u> | | |
| Municipal Address Sign | \$ 31.20 | |
| Municipal Address Post | \$ 20.80 | |
| <u>Telecommunications Tower Application</u> | | |
| Review of Application | \$ 2,600.00 | |
| <u>New Construction (including additions) Permit Fees</u> | | |
| Group A - Assembly (per sq. ft) | \$ 1.67 | Churches, Arenas, Theatres, etc. |
| Group B - Institutional (per sq. ft) | \$ 1.67 | |
| Group C - Residential - All finished floors (per sq. ft) | \$ 1.11 | |
| Min. Fee (Group C) | \$ 2,080.00 | |
| Group D - Business and Personal Services (per sq. ft) | \$ 1.23 | Office, Banks, etc. |
| Group E - Mercantile (per sq. ft) | \$ 1.23 | Stores, etc. |
| Group F - Industrial (per sq. ft) | \$ 0.95 | |
| Farm - Agricultural Barn (per sq. ft) | \$ 0.42 | |
| Min. Fee (Farm-Agriculture Barn) | \$ 1,144.00 | |
| Farm - Agricultural Other (per sq. ft) | \$ 0.44 | |
| Min. Fee (Farm-Agriculture Other) | \$ 1,144.00 | |
| <u>Alterations, Interior finishes Permit Fees</u> | | |
| Group A - Assembly (per sq. ft) | \$ 0.83 | |
| Min. Fee (Group A) | \$ 520.00 | |
| Group B - Institutional (per sq. ft) | \$ 0.83 | |
| Min. Fee (Group B) | \$ 520.00 | |
| Group C - Residential (per sq. ft) | \$ 0.56 | |
| Min. Fee (Group C) | \$ 198.00 | |
| Group D - Business and Personal Services (per sq. ft) | \$ 0.61 | |
| Min. Fee (Group D) | \$ 520.00 | |

Building Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|--|-----------------|-------------------------|
| <u>Alterations, Interior finishes Permit Fees</u> | | |
| Group E - Mercantile (per sq. ft) | \$ 0.61 | |
| Min. Fee (Group E) | \$ 520.00 | |
| Group F - Industrial (per sq. ft) | \$ 0.47 | |
| Min. Fee (Group F) | \$ 520.00 | |
| Farm - Agricultural Barn (per sq. ft) | \$ 0.21 | |
| Min Fee (Farm-Agricultural Barn) | \$ 198.00 | |
| Farm - Agricultural Other (per sq. ft) | \$ 0.22 | |
| Min Fee (Farm-Agricultural Other) | \$ 198.00 | |
| | | |
| <u>Stand Alone Plumbing Permit Fee</u> | | |
| Plumbing Fixtures (per fixture) | \$ 11.44 | |
| Min Fee (Plumbing Fixture) | \$ 198.00 | |
| Fire Service Mains, Private Sewers, Private Water Supply Lines | \$ 198.00 | |
| | | |
| <u>Sewage Systems Permit Fees</u> | | |
| New Systems | \$ 759.00 | |
| Repair to Existing System | \$ 380.00 | |
| | | |
| <u>Other Permit Types Fees</u> | | |
| Temporary Structures (Tents, Washroom Trailers, Modular Office Trailers, etc.) | \$ 187.00 | |
| Garages and Carport (per sq. ft) | \$ 0.66 | |
| Min Fee (Garages and Carport) | \$ 187.00 | |
| Decks, Porches, Wood stoves, Swimming Pools, Accessory buildings and other permits | \$ 198.00 | |
| Accessory Structures in Agricultural Zones | \$ 296.00 | |

Building Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|--|-----------------|-------------------------|
| <u>Other Permit Types Fees</u> | | |
| LCBO inspections, clearance letters, and work agreement permits | \$ 99.00 | |
| Roof Mounted Solar Panels | \$ 296.00 | |
| Portable Classrooms | \$ 198.00 | |
| Portable Signs | \$ 99.00 | |
| Signs | \$ 150.00 | |
| Sign By-law Variance Application | \$ 500.00 | |
| <u>Designated Structures Permit Fees</u> | | |
| Communication Tower/Industrial Silo | \$ 988.00 | |
| Agricultural Silo | \$ 988.00 | |
| Wind Turbine | \$ 988.00 | |
| Retaining Walls (per 100 sq. ft) | \$ 395.00 | |
| <u>Demolition Permit Fees</u> | | |
| Residential | \$ 395.00 | |
| Non-Residential | \$ 593.00 | |
| <u>Administration Fees</u> | | |
| Alternate solution review (per hour) | \$ 198.00 | |
| Transfer of permit | \$ 211.00 | |
| Change of Use | \$ 197.00 | |
| Re-Inspection Fee after 2 inspections or inspection request is premature | \$ 395.00 | |
| Conditional Permits | \$ 260.00 | |
| <u>Document Search</u> | | |
| See Schedule A - Administration Fees | | |

Planning Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|-----------------|-------------------------|
| <u>Committee of Adjustment</u> | | |
| Minor Variance Application (each) | \$ 1,200.00 | |
| Expansion of Legal Non-Conforming Use (each) | \$ 1,200.00 | |
| <u>Consent</u> | | |
| Application (each) | \$ 2,000.00 | |
| Per additional concurrent application on same lot | \$ 850.00 | |
| Change conditions of Consent | \$ 800.00 | |
| Issuance of Certificate of Consent (each) | \$ 300.00 | |
| Per additional concurrent consent on the same lot | \$ 200.00 | |
| Validation of Title | \$ 1,500.00 | |
| <u>Official Plan</u> | | |
| Amendment Application (each) | \$ 4,000.00 | |
| <u>Zoning</u> | | |
| By-law Amendment Application (each) | \$ 3,000.00 | |
| Temporary Use By-law Application (each) | \$ 1,200.00 | |
| Remove Holding Provision Application (each) | \$ 750.00 | |
| <u>Site Plan Approval</u> | | |
| Application to enter into a Site Plan Agreement | \$ 2,000.00 | |
| Amendment to Site Plan Agreement | \$ 1,000.00 | |
| <u>Part Lot Control Exemption</u> | | |
| Preparation of Part Lot Control Exemption By-law | \$ 700.00 | |

Planning Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|--|--------------|---|
| <u>Draft Plan of Subdivision/Condominium</u> | | |
| Draft Plan of Subdivision/Condominium process | \$ 6,500.00 | Includes process from draft plan approval to assumption |
| Condominium Exemption | \$ 500.00 | |
| Redline Amendment to Subdivision or Condominium | | |
| Major | \$ 750.00 | |
| Minor | \$ 400.00 | |
| Deeming By-law | \$ 1,500.00 | |
| <u>Community Infrastructure & Housing Accelerator Order (CIHAO)</u> | | |
| Request | \$ 3,500.00 | Approved by Resolution No. 95-2023 |
| <u>Zoning/Work Order Certificates</u> | | |
| Certificates (zoning, building, drainage information) | | |
| Regular (3 to 5 days delivered by email) | \$ 200.00 | |
| Rush (1 to 2 days delivered by email) | \$ 250.00 | |
| Zoning Confirmation Letter (including OMVIC & Propane Exchange) | \$ 100.00 | |
| Ontario Power Authority Review & Response to Feed-In-Tarriff (FIT) | \$ 150.00 | each review and response |
| <u>Cash-in-Lieu of Parkland Dedication</u> | | |
| Residential purpose by consent per lot | \$ 10,000.00 | |
| Commercial or Industrial by consent per lot | | Per Planning Act (Based on Appraisal) |
| Subdivision/Condominium | | Per Planning Act (Based on Appraisal) |

| Fee Description | 2024 Fee | Other Fees/Notes |
|--|-------------|--------------------------------|
| <u>Plant Capacity Fees - Residential Water Treatment</u> | | |
| Single and Semi-Detached | \$ 3,928.00 | |
| Other Multiples | \$ 2,562.00 | |
| Apartments (2+ Bedrooms) | \$ 2,445.00 | |
| Apartments (Bachelor/1 bedroom) | \$ 1,541.00 | |
| Nursing Home Bedroom Units | \$ 1,325.00 | |
| <u>Plant Capacity Fees - Residential Wastewater Treatment</u> | | |
| Single and Semi-Detached | \$ 8,668.00 | |
| Other Multiples | \$ 5,653.00 | |
| Apartments (2+ Bedrooms) | \$ 5,395.00 | |
| Apartments (Bachelor/1 bedroom) | \$ 3,401.00 | |
| Nursing Home Bedroom Units | \$ 2,925.00 | |
| <u>Plant Capacity Fees - Non - Residential</u> | | |
| Water Services - Facilities | \$ 1.86 | per sq. ft of Gross Floor Area |
| Wastewater Services - Facilities | \$ 4.10 | |
| <u>Water Consumption Rates - Bi-Monthly</u> | | |
| Fixed Fee - Base Rate | \$ 42.00 | |
| Block 1 - Volume 0-50 m ³ (per m ³) | \$ 2.29 | |
| Block 2 - Volume over 50 m ³ (per m ³) | \$ 3.11 | |
| Fixed Fee - Fire protection, Unserviced Properties only | \$ 16.81 | |
| Fixed Fee - Life Cycle Charge | \$ 24.05 | |
| <i>Note: as approved in 2024 Budget</i> | | |
| | | |

Environmental Services Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|--|------------------|
| <u>Water Meter Rates</u> | | |
| Standard Residential Meter (5/8"x5/8" or 5/8" x 3/4" & Standard Valve, Tail and ERT | \$ 728.00 | |
| Standard Residential Meter (1") and standard valve, tail and ERT | \$ 832.00 | |
| Standard Residential Meter (greater than 1") and standard valve, tail and ERT | Set by Director of Public Works at time of installation. Note: the installation of 1" and greater meters and DCVA are the responsibility of the builder | |
| <u>General</u> | | |
| Environmental Certificate | \$ 52.00 | |
| <u>Account Charges</u> | | |
| Late Payment (per month) | 1.25% | |
| Returned Cheque (plus bank charges) | \$ 35.00 | |
| Change of Occupancy | \$ 20.00 | |
| Delivery of Disconnection Notice | \$ 50.00 | |
| New Water Account Administration Fee | \$ 20.00 | |

Environmental Services Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|--------------------------------|------------------|
| <u>Tampering Charges</u> | | |
| Water Meter Seal (per service connection) | \$ 520.00 | |
| Unauthorized operation of a Fire Hydrant or Watermain Valve | \$ 520.00 | |
| <u>Other Rates</u> | | |
| Disconnection/Reconnection of Water Service during Regular Business Hours | \$ 52.00 | |
| Disconnection/Reconnection of Water Service after Regular Business Hours | \$ 208.00 | |
| Occupied Building Prior to Water Meter (water/sewer) | Water & Wastewater Base Charge | |
| Temporary hydrant & backflow connection and bulk Water Fee- does not include water rate (per day) | \$ 200.00 | |
| Water meter replacement (Due to neglect) | Cost Recovery + 10% | |
| Inspection Fee (per watermain) | \$ 312.00 | |
| Thawing water service (private side) | \$ 208.00 | |
| Letter of confirmation of water service | \$ 75.00 | |
| Commissioning of new watermain and testing costs | \$ 312.00 | |
| Water/Wastewater Operator -Regular Hours (per hour) | \$ 65.00 | |
| Water/Wastewater Operator -After Hours (per hour) | \$ 94.00 | |
| <u>Reconnection Fees due to Non-Payment</u> | | |
| <i>Only AFTER full Payment</i> | | |
| Reconnection during Regular Business Hours | \$ 100.00 | |
| Reconnection after Regular Business Hours | \$ 230.00 | |
| <u>Meter Check Request - Found to be accurate</u> | | |
| 1" and under Water Meter | \$ 312.00 | |
| over 1" Water Meter (plus Plumber Expense) | \$ 500.00 | |

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|--------------------------------|------------------|
| <u>Backflow Prevention Program</u> | | |
| Failure to submit a test report, cross connection survey or compliance certificate within specified time period | \$ 104.00 | |
| Every person or corporation who is guilty of an offence under the backflow prevention By-law (first offence) | up to \$10,000.00 | |
| Every person or corporation who is guilty of an offence under the backflow prevention By-law (any subsequent offence) | Up to \$50,000.00 | |
| <u>Wastewater Rates - Bi-Monthly</u> | | |
| Fixed Rate - Base Rate | \$ 58.50 | |
| Constant Rate (per m ³) | \$ 3.61 | |
| <u>Catherine Street Local Treatment System</u> | | |
| Fixed Rate - Base Rate | \$ 58.50 | |
| Constant Rate (per m ³) | \$ 3.61 | |
| <i>Note: as approved in 2024 Budget</i> | | |
| <u>Tampering Charges</u> | | |
| <i>Stormwater, ground water, and/or surface water to enter sanitary sewer system (fee occurs if not repaired in 24 hrs of notification)</i> | | |
| Failure to install satisfactory connection (ie unsecure cleanout cap) | \$ 520.00 | |
| Deliberate faulty sanitary connection (broken or cut pipe) | up to \$2,000.00 per incident | |
| Discharge that violates any provision of the Sanitary and Stormwater Use By-law (first offence) | up to \$10,000.00 per incident | |
| Discharge that violates any provision of the Sanitary and Stormwater Use By-law (any subsequent offence) | up to \$20,000.00 per incident | |

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|--|------------------|
| <u>Other Rates</u> | | |
| Inspection Fee (per sanitary sewer connection) | \$ 312.00 | |
| Inspection Fee (high wastewater useage reduction) | \$ 31.20 | |
| Letter of Confirmation (wastewater service) | \$ 78.00 | |
| <u>Stormwater Rates- Charged Bi-Monthly</u> | | |
| Stormwater Charge | \$ 11.79 | |
| <i>Note: stormwater service rates are indexed on January 1st of each year according to the Consumer Price Index (CPI) Using the September year over year rates by Statistics Canada</i> | | |
| <u>Tampering Charges</u> | | |
| Failure to install satisfactory connection | \$ 312.00 | |
| Deliberate faulty stormwater Connections (ie. Downspouts connected into storm sewer system) | \$ 520.00 | |
| Deliberate faulty stormwater connection (ie. discharge into storm sewer system) | up to \$1,000.00 | |
| Discharge that violates any provision of the Sanitary and Stormwater Use By-law (first offence) | up to \$2,000.00 | |
| Discharge that violates any provision of the Sanitary and Stormwater Use By-law (any subsequent offence) | up to \$10,000.00 | |
| <u>Other Rates</u> | | |
| Inspection fee (per connection) | \$ 312.00 | |
| Inspection fee (high water usage reduction) | \$ 31.20 | |
| Wastewater service -Letter of confirmation | \$ 78.00 | |
| <u>Waste Management Fees (Garbage/Recycling)</u> | | |
| Waste Management Fees (per property) | \$ 150.00 | |
| Recycling Fees for each additional multi-unit residential unit | \$ 46.00 | |
| Curbside Garbage Bag Tag | \$ 2.50 | |
| Replacement Blue Box (22 gallon) | \$ 12.50 | |
| Processing illegally dumped garbage which is recovered | \$500.00 or total cost of clean up, whichever is greater | |

Environmental Services Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|-----------|---------------------------|
| Landfill Fees | | |
| Waste meeting municipal requirement (>50kg) | \$ 20.00 | |
| Oversized Waste meeting municipal requirement (>50kg) | \$ 130.00 | per tonne /(\$20 Min fee) |
| Municipally controlled waste from adjacent seperated municipalities | \$ 47.00 | |

Transportation Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|-------------|-------------------------------------|
| Entrance Permit | \$ 312.00 | |
| Work Permit (Construction within Municipal ROW) | \$ 312.00 | |
| Road Closure | \$ 312.00 | |
| Road Occupancy refundable deposit (minimum) | \$ 1,500.00 | amount to be set by municipality |
| Winter Maintenance of Unassumed Roads | \$ 125.00 | per km, if an agreement is in place |

Drainage Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|----------------------------------|-----------|------------------|
| Tile Drain Inspection Fee (each) | \$ 125.00 | |

Fire Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|--------------------------------------|--------------------------------|
| Fire Report | \$ 30.00 | |
| <u>Public Roadway call outs (non-residents)</u> | | |
| First Hour for each vehicle at fault | \$ 559.86 | Or current MTO Published Rates |
| Every 1/2 hour thereafter for each vehicle at fault (plus additional cost of consumables) | \$ 271.52 | |
| <u>Additional Expenses</u> to retain a private contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation | Actual cost of equipment and service | |
| <u>Open Burn Violations</u> | | |
| First Occurrence | | |
| First hour for each vehicle | \$ 200.00 | |
| Each additional 1/2 hour (or part thereof) per piece of equipment | \$ 100.00 | |
| Flat rate if no services are required | \$ 200.00 | |
| | | |
| Subsequent Occurrences | | |
| First hour for each vehicle | \$ 450.00 | |
| Each additional 1/2 hour (or part thereof) per piece of equipment | \$ 225.00 | |
| Flat rate if no services are required | \$ 420.00 | |
| Maximum Charge of three (3) apparatus per occurrence | | |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|---|-------------|----------|------------------|
| NOTE: HST is extra (except where noted otherwise) and insurance is extra (where applicable/required) | | | |
| <u>Auditorium (Dorchester & Thorndale)</u> | | | |
| Friday (5 pm – 1 am) | \$ 448.64 | per day | |
| Saturday (7 am - 1 am) | \$ 448.64 | per day | |
| Friday Night Set-up (5 pm - 11 pm) | \$ 97.61 | per day | |
| Sunday to Friday (daily rate from 7 am - 11 pm) | \$ 204.96 | per day | |
| Recreation Programs | \$ 32.53 | per day | |
| Community/Non-Profit/Children's Groups (weekdays, max 4 hrs) | \$ 33.66 | per day | |
| Staff Set-up/Clean-up Charges (per hour) | \$ 41.02 | per hour | |
| Note: kitchen usage is not included in above rates. | | | |
| <u>Kitchen (Dorchester & Thorndale)</u> | | | |
| Daily Rate | \$ 107.80 | | |
| <u>Arena Floor</u> | | | |
| Dance (including set-up, from 7am until 1am) | \$ 759.84 | per day | |
| Commercial Use (without ice) | \$ 1,951.32 | per day | |
| Community Group Recreation Program | \$ 39.34 | per hour | |
| Tournament Use: | | | |
| 12 Hour Period (no dance) | \$ 764.32 | per day | |
| Each additional day | \$ 457.45 | per day | |
| <u>Meeting Rooms (Dorchester & Thorndale)</u> | | | |
| These rates apply to: FlightEx Centre - Blueline Room, Community Room #1, Senior Centre Multi-Purpose Room #3, Lions Room, and Thorndale Lions C.C. - Room #1, #2 and #3. | | | |
| Meetings | \$ 19.20 | per hour | |
| Event Requiring Special Occasion Permit | \$ 100.97 | per day | |
| Banquets with Kitchen | \$ 140.23 | per day | |
| Recreation Programs | \$ 32.53 | per hour | |
| Community/Non-Profit/Children's Groups (max 4 hrs) | \$ 33.66 | per day | Weekdays |
| Mezzanine | \$ 34.16 | per day | |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|--|-----------|-----------|-------------------------|
| <u>Larger Meeting Rooms (Dorchester & Thorndale)</u> | | | |
| These rates apply to: FlightEx Centre - Senior Centre Multi-Purpose Room #1 (The Lions Den) and #2, and Thorndale Lions C.C. when renting Room #1 & #2 combined. | | | |
| Meetings | \$ 28.80 | per hour | |
| Event Requiring Special Occasion Permit | \$ 151.45 | per day | |
| Banquets with Kitchen | \$ 210.35 | per day | |
| Recreation Programs | \$ 48.80 | per hour | |
| Community/Non-Profit/Children's Groups (weekdays, max 4 hours) | \$ 50.49 | per day | |
| Note: Courtyard use must be requested and is available at no additional charge with rental of Senior Centre Multi-Purpose Room #2 or #3, when available. | | | |
| <u>Ice Rental/Admission Fees</u> | | | Non-Prime Time** |
| Resident Minor Sports | \$ 198.06 | per hour | \$98.05 |
| Resident Adult Groups | \$ 213.15 | per hour | \$181.07 |
| Non-Resident Minor | \$ 204.96 | per hour | \$181.07 |
| Non-Resident Adult | \$ 219.66 | per hour | \$181.07 |
| Adult Weekday | \$ 142.15 | per hour | |
| PD Day or Holiday (Residents Only), Mon-Fri 7am to 5 pm | \$ 84.14 | per hour | |
| School Rate (weekdays until 4pm) | \$ 84.14 | per hour | |
| Training Ice (weekdays 7 am to 3 pm): | | | |
| 5 skaters or less (group rate) | \$ 59.06 | per hour | |
| more than 5 skaters (per person) | \$ 12.51 | per hour | |
| Adult Stick & Puck (per person) | \$ 7.96 | per skate | |
| Adult Stick & Puck Pass (3 months) | \$ 149.09 | | |
| Adult & Senior Skate (per person) | \$ 3.54 | per skate | |
| Adult & Senior Skate Pass (3 months) | \$ 54.00 | | |
| Public Skating (per adult) | \$ 5.31 | per skate | |
| Public Skating (per child) | \$ 3.00 | per skate | No Tax |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|---|-----------|-----------|------------------|
| <u>Ice Rental/Admission Fees Cont'd</u> | | | |
| Public Skating (per family) | \$ 8.85 | per skate | |
| Off Season Ice (not during the term of Ice Allocation Policy) | \$ 145.85 | per hour | |
| Sport Camps (weekdays to 5 pm) | \$ 161.84 | per hour | |
| Public Skate Sponsorship Not-for-Profit (2 hours of ice) | \$ 198.06 | per skate | \$98.05 |
| Public Skate Sponsorship by Company (2 hours of ice) | \$ 633.85 | per skate | |
| **Non-Prime Time: weekdays 7am-4:59pm & 10pm-11pm, weekends from 7am-7:59am & 10pm-11pm | | | |
| <u>Lions Senior Centre</u> | | | |
| Senior Centre Membership (includes HST) | \$ 25.00 | per year | |
| Note: refer to "Meeting Rooms" and "Larger Meeting Rooms" sections (above) for room rental rates in Lions Senior Centre | | | |
| <u>Thames Centre Playground</u> | | | |
| Per Day (no tax) | \$ 39.00 | per day | |
| <u>Drop-In Gym Programs</u> | | | |
| Child/Youth (17 and under) | \$ 3.00 | | No Tax |
| Adult (18+ years) | \$ 5.31 | | |
| Senior (60+ years) | \$ 3.54 | | |
| Family | \$ 8.85 | | |
| Pickleball Pass - Dorchester or Thorndale (3 months) | \$ 74.34 | | |
| Pickleball Pass - Both Facilities (3 months) | \$ 148.67 | | |
| Badminton Pass - Dorchester or Thorndale (3 months) | \$ 83.19 | | |
| Badminton Pass - Both Facilities (3 months) | \$ 166.37 | | |
| <u>Gymnasium (Dorchester & Thorndale)</u> | | | |
| Weekends | \$ 39.34 | per hour | |
| Weekdays (7am-4pm) | \$ 32.79 | per hour | |
| Weekdays (4pm-11pm) | \$ 39.34 | per hour | |
| School Rate (Weekdays 7am-4pm) | \$ 19.43 | per hour | |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|--|-----------|--------------|------------------|
| Pavilions | | | |
| Recreational Program Use (hourly rate) | \$ 32.08 | per hour | |
| Family Function (daily rate) | \$ 67.42 | per day | |
| Company Function (daily rate) | \$ 102.08 | per day | |
| | | | |
| Natural Grass Ball Diamonds (add \$19.02 per game or practice with lights) ** | | | |
| Adults | | | |
| Resident | \$ 60.68 | per game | |
| Non-Resident | \$ 90.75 | per game | |
| Practice Fees – Resident | N/C | | |
| Practice Fees – Non-Resident | \$ 56.10 | per practice | |
| Weekday Games (completed by 4 pm) | \$ 34.10 | per game | |
| Minor Baseball | | | |
| Resident | \$ 39.16 | per game | |
| Non-Resident | \$ 56.76 | per game | |
| Practice Fees – Resident | N/C | | |
| Practice Fees – Non-Resident | \$ 31.71 | per practice | |
| Tournament Fees | | | |
| Minor Baseball (per diamond) | \$ 154.82 | per day | |
| Adult (per diamond) | \$ 174.90 | per day | |
| | | | |
| Royal Field Ball Diamond (add \$19.02 per game or practice with lights) ** | | | |
| Mandatory Security Deposit - all rentals | \$ 500.00 | | |
| Adults | | | |
| Resident | \$ 179.92 | per game | |
| Non-Resident | \$ 257.29 | per game | |
| Practice Fees – Resident | \$ 179.92 | per practice | |
| Practice Fees – Non-Resident | \$ 257.29 | per practice | |
| | | | |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|--|-----------|--------------|-------------------------------|
| Royal Field Ball Diamond Cont'd (add \$19.02 per game or practice with lights) ** | | | |
| Minor Baseball | | | |
| Resident | \$ 101.02 | per game | |
| Non-Resident | \$ 144.45 | per game | |
| Practice Fees – Resident | N/C | | |
| Practice Fees – Non-Resident | \$ 144.45 | per practice | |
| Tournament Fees | | | |
| Minor Baseball | \$ 404.06 | per day | |
| Adult | \$ 719.68 | per day | |
| ** Baseball Games & Practices = 2 hours of diamond time | | | |
| Soccer Pitches (add \$19.02 per game or practice with lights) | | | |
| Adults | | | |
| Resident | \$ 56.10 | per game | |
| Non-Resident | \$ 92.67 | per game | |
| Practice Fees - Resident | \$ 22.44 | per practice | |
| Practice Fees - Non-Resident | \$ 60.42 | per practice | |
| Tournament - Resident (per pitch) | \$ 178.62 | per day | |
| Tournament - Non-Resident (per pitch) | \$ 316.92 | per day | |
| Minor Soccer | | | |
| Resident | \$ 46.16 | per game | Mini Fields \$37.40 |
| Non-Resident | \$ 56.15 | per game | \$47.36 |
| Practice Fees - Resident | N/C | | N/C |
| Practice Fees - Non-Resident | \$ 38.02 | per practice | \$37.40 |
| Tournament - Resident (per pitch) | \$ 178.62 | per day | \$178.62 |
| Tournament - Non-Resident (per pitch) | \$ 316.92 | per day | \$316.92 |
| ** Soccer Game & Practices = 2 hours of pitch time | | | |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|--|-------------|------------|------------------|
| <u>Advertising</u> | | | |
| Rink Board (2'8" x 10'): | | | |
| South Rink | \$ 1,000.00 | per year | |
| North Rink | \$ 500.00 | per year | |
| On-Ice | \$ 1,000.00 | per year | |
| Over/Under the Blue Line Room (2' x 8') | \$ 500.00 | per year | |
| Rink/Gym Score Clock (various sizes) | \$ 500.00 | per year | |
| Ice Resurfacers | \$ 500.00 | per year | |
| Fence Board (Outdoor Recreation Complex) | \$ 1,000.00 | per year | |
| Stair Risers | \$ 500.00 | per year | |
| | | | |
| <u>Storage Lease Rates</u> | | | |
| Non-Profit Organizations | \$ 7.44 | per sq.ft. | |
| <u>Event Stage Trailer</u> | | | |
| Transportation during business hours (8 am – 4 pm) | \$ 611.63 | per rental | |
| Transportation during non-business hours | \$ 841.14 | per rental | |
| Site relocation (recall of Municipal Staff) | \$ 244.66 | per trip | |
| Cleaning fees (if required) | \$ 244.66 | per rental | |
| | | | |
| <u>Outdoor Movie Equipment</u> | | | |
| (includes staff delivery, set-up and teardown) | \$ 611.63 | per day | |
| | | | |
| Memorial Bench Program | \$1,500.00 | | |

| Fee Description | 2024 Fee | | Other Fees/Notes |
|---|-----------|-------------|--------------------|
| <u>Swimming Pool Rental/Admission Fees</u> | | | |
| Pool Rental | \$ 88.71 | per hour | incl. 3 Lifeguards |
| Swim Team Membership | \$ 88.71 | per season | |
| Red Cross Lessons/Training (no Tax): | | | |
| Parent & Tot to Level 4 | \$ 69.00 | per session | 2-week Session |
| Level 5 to Level 10 | \$ 77.00 | per session | 2-week Session |
| Bronze Cross / Bronze Medallion | \$ 148.00 | per session | |
| Private Lessons (1/2 hour session) | \$ 25.00 | per lesson | |
| Semi-Private Lessons (1/2 hour session) | \$ 18.00 | per lesson | |
| Public Swimming (per person) | | | |
| Child/Youth (17 and under, no tax) | \$ 3.00 | per swim | |
| Adult (18+) | \$ 5.31 | per swim | |
| Senior | \$ 3.54 | per person | |
| Child Season Pass (no tax) | \$ 76.00 | per person | |
| Adult Season Pass | \$ 91.15 | per person | |
| Public Swimming (per family) | | | |
| Per Session | \$ 8.85 | per family | |
| Family Season Pass | \$ 130.97 | per family | |
| Adult Aqua Fit Pass (10 classes) | \$ 32.74 | per person | |

| Fee Description | Price Per Lot or Niche | Care & Maintenance Fee (included in price of lot) |
|---|------------------------------------|--|
| <u>Interment Rights</u> | | |
| Regular Lot | \$ 1,161.00 | \$ 464.40 |
| Memorial Lot (flat markers only) | \$ 1,045.00 | \$ 418.00 |
| Cremation Lot | \$ 1,045.00 | \$ 418.00 |
| Urn Garden Lot | \$ 929.00 | \$ 371.60 |
| Niche - Columbarium Dome Top & Bottom Level | \$ 2,002.00 | \$ 300.30 |
| Niche - 2, 3, 4 or 5 | \$ 2,224.00 | \$ 333.60 |
| Niche - Columbarium Wall | \$ 1,040.00 | \$ 165.00 |
| <i>Care and Maintenance Fees Set by Province - Lot the greater of 40% or \$290; Niche the greater of 15% or \$165</i> | | |
| Descriptions for Lots/Niches | Size | Number of Burials Permitted |
| <u>Regular lots</u> | | |
| Sections 1 to 4 | 3' x 9' | 1 full burial and 1 cremation or 4 cremations permitted in a lot |
| Section 5 Ranges A to H, Rows 1 to 3 | 3' x 10' | |
| Section 5 Range A, Row 5 | 3' x 10' | |
| Section 5, Ranges G and H, Row 4 | 3' x 10' | |
| Section 5, Ranges B, and E to F, Row 5 | 3'6" x 10' | |
| Section 5, Ranges A to H, Rows 6 to 18 | 3'6" x 10' | |
| <u>Memorial Lots</u> | | |
| Section 5, Ranges G-H, Rows 5 to 9 | 3'6" x 10' | 1 full burial and 1 cremation or 4 cremations permitted in a lot |
| <u>Cremation Lots</u> | | |
| | Undersized (approximately 2.5'x9') | 4 cremations (as room permits due to urn vaults) |
| <u>Urn Garden</u> | | |
| Section 5, Ranges C and D, Row 5 | 2.5' x 2.5' | 2 urns permitted in a lot |
| <u>Columbarium</u> | | |
| Section NC - North Cremation Garden - Walls | 12" x 12" x 12" | 2 urns |
| Section NC - North Cremation Garden - Domes | 12" x 12" x 14" | 2 urns |
| Note: Maximum urn vault dimensions 15" x 15" x 18". Casket vaults mandatory in Section 5 | | |

| Fee Description | Fees (HST not included) |
|--|-------------------------|
| <u>Interment Fees</u> | |
| Adult - full burial ** | \$ 1,000.00 |
| Child - full burial ** | \$ 556.00 |
| Jumbo Vaults (ie, Monticello) ** | \$ 1,112.00 |
| Cremains | \$ 668.00 |
| 2 cremations at same time | \$ 1,224.00 |
| 1 full burial and 1 cremation - same time | \$ 1,557.00 |
| Each additional cremation | \$ 556.00 |
| Inurnment (Niche) | \$ 556.00 |
| 2 inurnments at same time | \$ 668.00 |
| <u>Other Fees</u> | |
| Winter Surcharge (frost & snow removal) | \$ 232.00 |
| Saturday/Sunday Interment/Inurnments from 10:00 a.m. to 1:00 p.m. | \$ 290.00 |
| After Hours Weekday Interments/Inurnments from 3:00 p.m. to 4:30 p.m. only | \$ 290.00 |
| <i>Regular weekday hours are 9 a.m. to 3 p.m.</i> | |
| Late Arrival Fees (at discretion of cemetery) | \$ 232.00 |
| <p>**Funeral homes are responsible for the supply and operation of lowering devices and artificial grass, whether owned by funeral home or leased from a supplier by the funeral home, along with the supply and delivery of vaults, where required.</p> | |
| <u>Notice for Interment</u> | |
| <p>The Cemetery Operator requires at least sixteen (16) working hours/two (2) business days' advance written notice for interments, except under special circumstances.</p> | |
| <u>Disinterment Fees</u> | |
| Full Burials | \$ 1,112.00 |
| Cremations | \$ 778.00 |
| Niche (Columbarium) | \$ 556.00 |
| <p>Note: Before a disinterment can take place, the Cemetery Operator requires at least 24 working hours/three (3) business days' advance notice so that arrangements can be confirmed with Middlesex-London Health Unit.</p> | |

Monuments/Markers

Only one (1) upright monument is permitted to be erected on a grave. All monuments will be placed at the head of the lot. The base of a monument on a single lot cannot exceed two-thirds (2/3) the width of the lot on which the monument is erected. On a double grave, the base of a monument cannot exceed (4') or 48" in width. On multiple graves (ie. three, four, etc.), the base of a monument cannot not exceed five feet (5') or 60" in width. The height of a monument, including the base, cannot exceed four feet (4') in height. The Cemetery Operator makes the necessary arrangements for the construction of foundations for monuments. No upright monuments are permitted in the area designated for "Flat Markers Only" (Memorial Lots/Urn Garden).

At a single or double lot, including the 'Flat Markers Only' (Memorial Lots) section, a flat marker cannot exceed two-thirds (2/3) the width of the lot, including the casing or cement border, on which the marker is installed. A flat marker may be placed at the foot of the lot that contains an existing upright monument as long as it does not exceed 2/3 the width of the lot on which the marker is to be installed. Also, a flat marker may be placed at the head of a lot provided there is no upright monument erected on said lot. The maximum size of markers on single lots in the Garden (Urn) sections cannot exceed 24" x 12", including the casing or cement border. The minimum thickness for flat markers including footstones is 4 inches or 10 cm. At the head of a lot, the length of a marker must not exceed 16". At the foot of a lot, the length of a marker must not exceed 14".

| Fee Description | Fees (HST not included) |
|--|-------------------------|
| Flat Marker - if more than 173 sq. inches (overall size) | \$ 100.00 |
| Monuments/Markers - base up to 48" wide | \$ 200.00 |
| Large Monument - base up to 60" wide | \$ 400.00 |

Note: These fees are deposited into the Care and Maintenance Fund and are set by the Province

Supplies/Services/Other

| Fee Description | Fee | Notes |
|--|--|---|
| <u>Foundation Orders (below ground)</u> | | |
| up to 36" width | \$ 590.00 | Width = across head row of grave Length = from head of grave to foot |
| 37" to 42" width | \$ 666.00 | |
| 43" up to 48" width | \$ 738.00 | |
| 49" up to 54" width | \$ 812.00 | |
| 55" up to 60" width | \$ 887.00 | |
| | Costs are for both 12" and 14" length. Add 14% to above costs for 16" length (max) | |
| Note: prices reflect foundations poured in current calendar year | | |
| Bronze Plaque for Columbarium | \$ 728.00 | Order and fee required at the time of purchase of a Niche in a Columbarium |
| <u>Columbarium - Wall</u> | | |
| Name/Date Plate (companion plaque) | \$ 234.00 | |
| Year Plate (individual plaque) | \$ 130.00 | |
| <u>Columbarium - Dome</u> | | |
| Year Plate | \$ 130.00 | |
| Memory Wall Plaques | \$ 383.00 | |
| Opening and Closing of Niche for purpose other than inurnment | \$ 232.00 | |
| Custom Work (per hour) + cost of materials | \$ 87.00 | For work requested by Interment Rights Holder or person authorized on Holder's behalf |
| Burial Permit | \$ 21.00 | |
| Registration of Death | \$ 21.00 | |

| Fee Description | Fee | Notes |
|--|---|--|
| <u>Resale/Transfer of Lots</u> | | |
| Lots Purchased Prior to 1955 | Care & Maintenance fee of current price of grave) | One time only charge. <i>Fee required at time of resale/transfer or interment as the case may be. Deposited into Care and Maintenance Fund</i> |
| Administration Fee (per resale/transfer) | \$ 174.00 | 1st lot |
| | \$ 115.00 | for each subsequent lot in same name |
| Genealogical Requests | See Photocopying fees in Schedule A | |

NOTE: All prices subject to **HST** except for Burial Permit Fees

All fees for licensed supplies and services shall be paid in full at time of purchase, by cash, cheque or debit. Please note that a \$35.00 fee will apply for a returned cheque.

Prices increased annually by CPI Rate.

Cemetery Operator

Municipality of Thames Centre
4305 Hamilton Road
Dorchester ON N0L 1G3
Contact: Tammy Butt
Phone: 519-268-7334 ext. 227
Fax: 519-268-3928
Email: tbutt@thamescentre.on.ca

Cemetery Location

Dorchester Union Cemetery
2251 Dorchester Road
Dorchester ON N0L 1G2

By-law Compliance Fees

| Fee Description | 2024 Fee | Other Fees/Notes |
|---|----------------------------|-------------------------|
| <u>Animal Control</u> | | |
| Replacement Dog Tag | \$ 10.40 | |
| Kennel License | \$ 156.00 | |
| Dangerous Dogs | \$ 100.00 | |
| Appeal Hearing for Muzzle Order or Dangerous Dog Designation | \$ 150.00 | |
| Veterinary Care (as per current Animal Control By-law) | As per invoice | |
| <u>Property Standards</u> | | |
| Appeal Hearing Fee | \$ 150.00 | |
| Administration Fee for Issuance of Orders | \$ 200.00 | |
| Administration Fee for Registration of Orders against title | \$ 125.00 | |
| Administration Fee for Removal of Orders from title | \$ 125.00 | |
| <u>Staff Time</u> | | |
| Chief Building Official (per hour) | \$ 75.00 | |
| By-law Compliance Officer (per hour) | \$ 50.00 | |
| External Disbursements (professional service, contract services, etc) | actual cost | |
| Administration fee | 15% of total disbursements | |
| Property Standards Letter/Report/Compliance letter | \$ 75.00 | |
| Follow up By-law inspections finding continued noncompliance | \$ 100.00 | |
| <u>Noise</u> | | |
| Noise Exemption Application (as per current Noise by-law) | \$ 100.00 | Fee is not refundable |
| <u>Refreshment Vehicle</u> | | |
| Fee for a mobile refreshment licence, per vehicle, per calendar year | \$ 190.00 | |